

For Madison Valley Medical Center			
MINUTES	DATE: 10/27/2022	8:00 AM	MADISON VALLEY MEDICAL CENTER DOWNSTAIRS CONFERENCE ROOM
APPROVED _____			
MEETING CALLED BY	Dorothy Fossel, Chairman		
TYPE OF MEETING	Monthly Board Meeting		
FACILITATOR	Dorothy Fossel		
NOTE TAKER	Judi Stonebraker		
TRUSTEES PRESENT	Present: Dottie Fossel, Mary Oliver, Jeff Montag, Jim Hageman Absent: Bryant Harp		
STAFF PRESENT	Allen Rohrback CEO, Charley Able COO, Maura Davenport MD, Mady Speck Admin. Assistant, Allison Treloar CNO, Bonnie O'Neill HR, : Dawn Conklin Foundation ED. Alicia Nicholson CFO		
GUESTS PRESENT			

MINUTES REVIEW	DOTTIE FOSSEL
MOTION	<i>Trustee Oliver moved to approve the September 22, 2022 minutes as presented. Trustee Hageman seconded. All voted aye. Motion passed.</i>

MEDICAL STAFF REPORT	MAURA DAVENPORT MD
	<ul style="list-style-type: none"> • At the med staff meeting Dr. Davenport was reelected Chief of Staff with Dr. Allen Vice-Chief. • PA Sean Simmons will be leaving the end of November for a position in Bozeman. His primary reason for leaving is the daily driving and not being able to find housing. • The ER was busy for Oct. • Not a lot of COVID cases; first case of influenza; RSV is going around.

FINANCIALS	ALICIA NICHOLSON CFO
SEPTEMBER	Alicia reviewed the power point slides with the key indicator report, graphs, balance sheet, profit and loss and trending graphs with questions from Trustees as the slides were being presented.
FINANCE COMMITTEE	<p style="text-align: center;">MVMC Agenda and Minutes of the Finance Committee October 26, 2022 1:00 AM</p> <p>Participating: For the Board, Jeff Montag and Jim Hageman. For MVMC, Allen Rohrback, Alicia Nicholson and Billie Jo Rowberry.</p> <p style="text-align: center;">Agenda and Minutes</p> <ol style="list-style-type: none"> 1. Reviewed September financial information. 2. Evaluated funds available for additional investment and discussed possible uses of funds. 3. Discussed 2021 Annual Report process.

	<p>4. Discussed annexation process status. 5. Discussed ambulance operations. 6. Discussed pharmacy operations, including Pharmacy RX30 and 340B accounting.</p>
<p>MOTION</p>	<p><i>Trustee Montag made a motion to approve the September Financial Review and the October 26 Financial Committee Meeting reports as presented. Trustee Hageman seconded. All voted aye. Motion passed.</i></p>

QUALITY

ALLISON TRELOAR CNO

	<p>For September, the 3rd month of the 3rd quarter. Med Errors 2, Patient Falls 1, FROAI 0, Hospital Readmissions 0, ER readmissions 2, we have met our markers with stroke, test results communications 90%, Never Events 0.</p> <p>HCAPHS reporting. Allison explained what she has learned about how the data is collected, the scoring and the difficulty for us to be able to compare MVMC with other hospitals. We need to decide what our goal is as far as scoring results on these reports as they pertain to us.</p> <p>MVMC Quality Committee Review Meeting Minutes 9.15.22 Present: Shane Overturf, Kaine Zetterberg, Savannah Wood, Dan Karlsgodt, Madyson Speck, Dottie Fossil, Bryant Harp, Melinda Tichenor, Bev Bishop, James McBirnie, Allison Treloar, Allen Rohrback Next Meeting: November 17, 2022, 2:00 pm, Board Room</p> <p>1. Reviewed Spreadsheet of Quality Measures Melinda- Everything in the lab is going great, 1 high point of topic was the requirement that all notes be sent to a patient's portal. This is going to be further investigated before implemented. Bonnie-Turnover rate is at 2.2% and 4 new hires in the month of September Savannah- Call backs are down; this is due to one provider. Percentage of signed patient consents are down slightly. Dan- All is going good with facilities; the only outlier is the response to work order is slightly lower this month and that is due to being down a person for the month of September. Bev- Everything is going well in imaging, staying busy with onboarding 1 new employee and 2 travelers. Andy- Not present Shane- Bad click rate was up for the month at 3.3%, but still below industry average. We changed the process of sending out training videos and this seems to be going well. (New employees will be higher targets). Billy Jo- not present. Mady- Waiting on 1 provider to accept the invite to begin accepting Peer Reviews. Bernie- roll time of under two minutes is at 76%, taking a deeper dive into scene time, starting next month this will be looked at by James but will not be reported on unless James feels there is a need to do so. Anya- 1 AMA's and no BMA's. 0 hospital readmits and 3 er readmit. Janine- Not present Kaine- Another month of impressive growth. 2164 prescriptions processed, 1593 sold, no med errors.</p>
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MOTION	<p><i>Trustee Oliver made a motion to accept the quality report as presented. Trustee Fossel seconded. All voted aye. Motion passed.</i></p>
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OPERATIONS

CHARLEY ABLE

	<ul style="list-style-type: none"> • Kick off for Cerner is November but we have already started on IT infrastructure. • Imaging: We have two travelers working in that department as well as one new part-time employee. • Operations project tracking will be moving to a help-desk type ticketing system. • Sterilization: EMT's are assisting and have developed a great process. • Furniture: We have received 2/3 of the new furniture thus far. • We have been transitioning end-of-life servers to new ones. • On reporting of incidents to Yellowstone Insurance, 76% of the employees now knows how to log in and how the process works. • Charley and Janine continue to prepare the organization for a CMS surveyl.
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BUSINESS OF THE BOARD

DOTTIE FOSSEL

CREDENTIALING	<ul style="list-style-type: none"> • Dottie summarized news articles and MVMC advertising in the Madisonian, including the school nurse program, and Breast Cancer Awareness. • The MVMC Christmas Party will be held at the Virginia City Elk's Club on December 2. This event is sponsored by the Trustees. • <u>Credentialing</u> Mady presented the following physicians for active medical staff privileges: Staff: <table border="0" style="width: 100%;"> <tr> <td>Masood Siddiqui MD</td> <td>Radiology</td> <td>Appointment</td> </tr> <tr> <td>Faranak Sadr Tarazou MD</td> <td>Radiology</td> <td>Appointment</td> </tr> <tr> <td>Brandon Allen MD</td> <td>MVMC</td> <td>Appointment</td> </tr> <tr> <td>John Anderson MD</td> <td>Radiology</td> <td>Reappointment</td> </tr> <tr> <td>John Boardman MD</td> <td>Radiology</td> <td>Reappointment</td> </tr> <tr> <td>Robert Weir MD</td> <td>Telemedicine</td> <td>Appointment</td> </tr> <tr> <td>Kristen Grubb MD</td> <td>Radiology</td> <td>Reappointment</td> </tr> </table>	Masood Siddiqui MD	Radiology	Appointment	Faranak Sadr Tarazou MD	Radiology	Appointment	Brandon Allen MD	MVMC	Appointment	John Anderson MD	Radiology	Reappointment	John Boardman MD	Radiology	Reappointment	Robert Weir MD	Telemedicine	Appointment	Kristen Grubb MD	Radiology	Reappointment
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MOTION	<p><i>Motion: Trustee Montag made the motion to approve the above-named providers as recommended by the Medical Staff for privileges at MVMC. Trustee Hageman seconded. All voted aye. Motion passed.</i></p>																					

FOUNDATION EXECUTIVE DIRECTOR REPORT

DAWN CONKLIN ED

	<ul style="list-style-type: none"> • The Foundation had a strong fund-raising year: Restricted and unrestricted funds and grants totaled just under \$600,000. This enabled us to give the MVMC a check for \$211,000. • Like most organizations in 2022, the Foundation has had "unrealized losses" in their investment portfolio. • The Annual Report has been sent out and the Annual Appeal should be out November 11th. • Betsey Weltner and Burleigh Leonard are two new Board Members. • Tonya Gustafson has been hired as the new assistant. • Developing our new fund-raising strategies.
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ADMINISTRATIVE REPORT

ALLEN ROHRBACK CEO

	<ul style="list-style-type: none"> • <u>Annexation Update</u> We received the Town of Ennis’s Conditions of Annexation. We are organizing a meeting with the Town’s planning consultant, Mayor, and our attorney to discuss final details on the annexation. The public meeting will be scheduled sometime in December. • <u>Stroudwater/Neenan Proposal</u> The Stroudwater portion of this proposal is to put some consulting work into what our current state is given our amount of growth and what decisions this board needs to make to start the process to determine a potential future hospital. This will be a first step. The Neenan portion will help with what we can do with this building – what is feasible and likely, costs and a transition strategy to a new building should we build.
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INVESTMENT REPORT

	Brian Bentley of Morgan Stanley presented the 3rd Quarter MVMC investment report.
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PUBLIC COMMENT /NON-AGENDA ITEMS

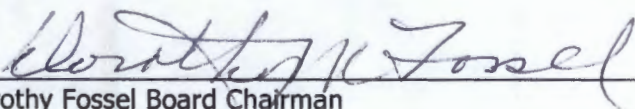
	None
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ADJOURN

MOTION	<i>Trustee Montag made a motion to adjourn at 10:18 am to executive session. Trustee Oliver seconded. All voted aye. Motion passed.</i>
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Minutes submitted by Judi Stonebraker.

Approved by:



 Dorothy Fossel Board Chairman

11/16/22

 Date