

Madison Valley Medical Center			
MINUTES	DATE: 05/28/2020	8:00 A.M.	MADISON VALLEY MEDICAL CENTER UPSTAIRS CONFERENCE ROOM
APPROVED <u>6/25/2020</u>			
MEETING CALLED BY	Dorothy Fossel, Chairman		
TYPE OF MEETING	Monthly Board Meeting		
FACILITATOR	Dorothy Fossel		
NOTE TAKER	Judi Stonebraker		
TRUSTEES PRESENT	Via conference call: Dorothy Fossel, Jim Hageman, Mary Oliver, Bryant Harp and Jeff Montag		
STAFF PRESENT	Allen Rohrback CEO and Bailey Greenwell Admin. Assistant. Via conference call: Alicia Nicholson Controller, Maura Davenport MD Chief of Staff, Charley Able COO, Dawn Conklin Foundation ED, Allison Treloar CNO		
GUESTS PRESENT	Via conference call Susan Metzger Foundation President.		

Meeting called to order at 8:02 a.m.

REVIEW MINUTES	DOTTIE FOSSEL
DISCUSSION	No further discussion presented.
MOTION	<i>Trustee Oliver moved/Trustee Hageman seconded to approve the April 23, 2020 minutes. All in favor</i>

MEDICAL STAFF REPORT	MAURA DAVENPORT MD CHIEF OF STAFF
	<ul style="list-style-type: none"> • In June the med staff will be back on a regular schedule. • The med staff had a peer review meeting and are finalizing their processes. • There is a new physician interview on Saturday, May 30. • We had our first resident rotation from the Family Practice Residency Program in Missoula. • Med students will be returning in June • Dr. Davenport is now the Medical Director of the Ambulance Service.

FINANCIALS	
APRIL	Alicia reviewed the power point slides with the key indicator report, graphs, balance sheet, profit and loss and trending graphs with questions from Trustees as the slides were being presented. She noted a tele-health category for clinic volumes has been added.
FINANCE COMMITTEE	<p>Agenda and Minutes of the Finance Committee May 21, 2020 Participating: For the Board, Jeff Montag and Jim Hageman. For MVMC Allen Rohrback and Alicia Nicholson.</p> <ol style="list-style-type: none"> 1. Reviewed April 2020 financial information. 2. Evaluated funds available for additional investment and discussed possible uses of funds. 3. Discussed COVID-19 relief funding sources, amounts, required uses and repayment contingencies. 4. Discussed Foundation funds available.

	<p>5. Discussed COVID-19 impacts. 6. Discussed updated annual budget. Strategic Issues 7. Discussed marketing campaign. Strategic Issues 8. Discussed facilities planning initiative. 9. Discussed pharmacy status. 10. Discussed ambulance status.</p>
MOTION	<p><i>Trustee Montag made a motion to accept the April 2020 Financial Review and the May Financial Committee Report as presented. Trustee Hageman seconded. All voted aye.</i></p>
BUDGET UPDATE	<p>Alicia covered the effects of Covid-19 on the budget. These figures were used to update the budget.</p>
MOTION	<p><i>Trustee Montag made a motion to accept the budget reforecast as presented. Trustee Oliver seconded. Motion passed by all.</i></p>

QUALITY COMMITTEE REVIEW

	<p>Meeting Minutes; May 21, 2020 Present: Allen Rohrback, Allison Treloar, Randy Meador, Charley Able, Savannah Wood, Bev Bishop, Bailey Greenwell, Dottie Fossel*, Alicia Nicholson*, Janine Clavadetscher*, Tiffany Myers (* via teleconference)</p> <ol style="list-style-type: none"> 1. Reviewed Spreadsheet of Quality Measures: Discussion led by Allison 2. Roundtable: Department leaders discussed quality issues and highlights within their departments. 3. Discussion Card: Allison led a discussion regarding how the COVID-19 pandemic has affected our facility and asked what kind of changes implemented during the crisis should be continued after we return to normal. Answers included Centralized Registration, Increased Communications and Increased Kindness within the Facility and Community. Returning to A3 projects.
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BUSINESS OF THE BOARD

DOTTIE FOSSEL

	<ul style="list-style-type: none"> • Chairman Fossel brought attention to a picture and article in The Madisonian regarding Hospital Week and another article recognizing employee Mary Lou Smail and volunteers who sewed protective gowns for medical staff. • The June meeting will be held in the lower level conference room.
MEDICAL STAFF RECREDENTIALING	<p>The Medical Staff has reviewed and recommends reappointment of the medical staff.</p> <p>The Trustees reviewed the summary credentialing information regarding the two-year reappointment of our medical staff. There were no changes to any provider's "Disclosure Questions" regarding license revocation, malpractice suits pending, hospital privileges revoked, etc. Recredentialing and reappointment includes a background check through the National Practitioner Databank, the Office of Inspector General, DEA, license/registration verification, State of Montana license verification and malpractice insurance verification.</p> <p>According to our by-laws, once our active medical staff have reviewed the credentialing and reappointment information for each provider and has made a recommendation regarding reappointment, the Board of Directors is required to approve reappointment.</p>

	Discussion: To have the recredentialing materials available to Trustees earlier next time.
MOTION	<i>Chairman Fossel made a motion to approve reappointment of medical staff. Motion carried. Providers credentialed are Dr. Syed Akbar, Dr. Jason Anderson, Dr. Paul Anderson, Lisa Brubaker LCSW, Dr. Hunter Crose, Dr. Maura Davenport, Martin deGroot PA-C, Chrissy Fanelli FNP, Dr. Jeffrey Grossman, Dr. Doug Hadley, Dr. Reginald Handley, Martin Hensel PA-C, Dr. Laura Hotchkiss, Dr. James Jutzy, Dr. Alexander Knapik, Dr. Robert Marks, Dr. Albert Meier, Krystin Nutt FNP, Dr. Anjali Roy, Dr. Rex Spear, Dr. Ronald Tharp, Dr. Joseph Trudeau, Dr. Heidi Tuthill and Dr. Scott Yochim.</i>

FOUNDATION EXECUTIVE DIRECTOR REPORT

DAWN CONKLIN

	<ul style="list-style-type: none"> • We had a presentation on a Montana Endowment Tax Credit and one on Legacy Planning. • All summer events except for the Mid-Summer Nights Dinners are postponed until next year. • As of this meeting the Foundation has achieved 94% of their goal for fund raising this year. • We are applying for grants. • The COVID-19 appeal has raised \$20,000 to add to the previous donation of \$50,000. • The Co-Annual Report for the Medical Center and the Foundation is in its planning stages.
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ADMINISTRATIVE REPORT

ALLEN ROHRBACK

	<ul style="list-style-type: none"> • <u>COVID-19 Report:</u> Alicia and Allen updated the Trustees in regard to loans and grants received by the Medical Center for related COVID expenses and lost revenue. They covered what has been used and spent so far and purchases needed.
MOTION	<i>Trustee Montag made a motion to purchase equipment necessary for the prevention and treatment of COVID-19 not already approved in the FY2020 capital budget. Motion seconded by Trustee Hageman. Motion passed by all.</i>
	<ul style="list-style-type: none"> ✓ Rural Relief Fund In order to use these funds, the Trustees must agree to the terms and conditions for the Rural Relief Fund use. These funds are to be used for the diagnosis, testing and care of individuals.
MOTION	<i>Trustee Montag moved to accept the terms and conditions of the COVID-19 Rural Provider Relief Fund and the Public Health and Social Services Emergency Fund payments. Motion seconded by Trustee Hageman. Motion passed by all.</i>
	✓ Discussion on received funds for COVID-19.
MOTION	<i>Trustee Montag moved to place funds received and restricted for COVID-19 in a place separate from but within the investment program with authorization required for purchases from this fund. Trustee Oliver seconded. Motion passed by all.</i>
	<ul style="list-style-type: none"> • <u>Physician Recruiting Update:</u> Interview this Saturday, June 30. Trustees Fossel and Oliver will participate.
	<ul style="list-style-type: none"> • <u>2020 Ennis Rodeo and Parade</u> The Board discussed whether the 4th of July parade and rodeo should be held in Ennis. They agreed, it should only be held if the Madison County Health Board approved a plan to ensure infection control and social distancing, as required by the Governor in Phase 2 of Montana's reopening.

The 340B Drug Pricing Program ("Program") was created by Congress to help certain categories of health care providers ("covered entities") purchase outpatient drugs at a reduced price. Pharmaceutical manufacturers participating in Medicaid are required to sell outpatient drugs at discounted prices to covered entities like Madison Valley Medical Center that care for uninsured and low-income patients. Hospitals use 340B revenue to provide community benefit like financial assistance to patients, behavioral health services, free vaccines and other services that might otherwise be financially very difficult. A covered entity may distribute outpatient drugs purchased under the 340B Program through an in-house pharmacy or through other contracted pharmacies. Discounted drugs purchased through the 340B program may only be distributed to a covered entity's patients.

The Program requires a contract pharmacy to process all 340B eligible patient prescriptions, bill insurances and collect all payments owed. The contract pharmacy is then required to pay a third-party administrator all payments minus a negotiated dispensing fee per prescription. The third-party administrator receives an administrative fee for receiving the payments from the contracted pharmacy, tracking and invoicing the covered entity for the inventory used in the Program and paying the covered entity for the proceeds of the transactions. Essentially, the contracted pharmacy receives a dispensing fee for eligible patient prescriptions and the covered entity re-supplies the pharmacy's inventory and is paid the remaining proceeds.

Current Challenges

Ennis Pharmacy is unable to consistently provide medications to our hospital inpatients, outpatients, clinic patients and the community.

1. Throughout 2019 and 2020, Madison Valley Medical Center providers and patients have expressed concerns regarding Ennis Pharmacy's inability to consistently dispense prescribed medications.
2. In October of 2019, Madison Valley Medical Center opened a hospital and outpatient pharmacy account with Cardinal Health because of Ennis Pharmacy's inability to consistently provide drugs for hospital and Emergency Department patients.
3. In February 2019, the Ennis Pharmacy became a contracted "virtual" pharmacy for Madison Valley Medical Center under the 340B Program. In November 2019, Madison Valley Medical Center suspended the 340B Program because of a significant amount owing by Ennis Pharmacy.

The Board discussed a proposal by Cardinal Health regarding a feasibility and planning project for an outpatient and retail pharmacy. Allen presented the following goals and objectives to address the pharmacy challenges.

Goal: To improve patient safety and clinical outcomes through effective medication management

Objectives:

1. To better manage the use of medications by our patients by optimizing:
 - a. Medication selection
 - b. Prescription accuracy
 - c. Procurement reliability

	<ul style="list-style-type: none"> d. Delivery consistency e. Medication administration f. Pharmacist review g. Medication Reconciliation <p>2. Improve patient medication compliance by:</p> <ul style="list-style-type: none"> a. Removing medication availability and patient-cost obstacles. <p><u>Strategies:</u></p> <ul style="list-style-type: none"> 1. Implement a MVMC-owned, inpatient, outpatient and retail pharmacy service.
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PUBLIC COMMENT/NON-AGENDA ITEMS

	Foundation President Susan Metzger commented that she is very, impressed with the financial health of the Medical Center and the Foundation is here to help whenever they can.
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ADJOURN

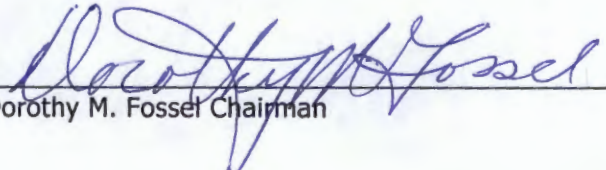
MOTION	<i>Trustee Montag made a motion to adjourn the meeting to executive session 10:06 a.m. Trustee Harp seconded. Motion passed by all.</i>
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RETURN TO OPEN SESSION 10:45 A.M.

MOTION	Trustee Fossel made a motion to adjourn the regular meeting at 10:46 a.m. Trustee Oliver seconded. Motion passed by all.
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Minutes submitted by Judi Stonebraker

Approved by:



 Dorothy M. Fossel Chairman

6/25/20

 Date