

Madison Valley Medical Center

MINUTES	DATE: 04/28/2022	8:00 AM	MADISON VALLEY MEDICAL CENTER DOWNSTAIRS CONFERENCE ROOM
APPROVED _____			
MEETING CALLED BY	Dorothy Fossel, Chairman		
TYPE OF MEETING	Monthly Board Meeting		
FACILITATOR	Dorothy Fossel		
NOTE TAKER	Judi Stonebraker		
TRUSTEES PRESENT	Present: Mary Oliver, Jim Hageman, Bryant Harp, Jeff Montag Via Conference call: Dottie Fossel,		
STAFF PRESENT	Allen Rohrback CEO, Maura Davenport MD, Allison Treloar CNO, Madyson Speck Admin. Assistant, Bonnie O'Neill HR, Alicia Nicholson CFO, Via Conference Call: Dawn Conklin Foundation		
GUESTS PRESENT	None		

MINUTES REVIEW	DOTTIE FOSEL
MOTION	<i>Trustee Hageman moved to accept the March, 24 2022; minutes as circulated. Trustee Montag seconded. All voted aye. Motion passed.</i>

MEDICAL STAFF REPORT	MAURA DAVENPORT MD
	<ul style="list-style-type: none"> Bruce Robertson MD will be joining us once a month for outpatient urology. Dr. Ham will start on May 18th. The June provider schedule is out. FNP Kristin Mauerer and PA Sean Simmons have been doing great in the ER. Students are back in full force. Billings Clinic is still present: one physician is working each Monday in the clinic and one physician in working one weekend per month in the ER. We have four physician candidates to interview in the upcoming weeks. <p>At the end of Maura's report Allen thanked Maura for her commitment to the hospital and the community.</p>

FINANCIALS	ALICIA NICHOLSON CFO
MARCH	Alicia reviewed the power point slides with the key indicator report, graphs, balance sheet, profit and loss and trending graphs with questions from Trustees as the slides were being presented.

<p>FINANCE COMMITTEE</p>	<p style="text-align: center;">MVMC Agenda and Minutes of the Finance Committee April 21, 2022 9:00 AM</p> <p>Participating: For the Board, Jeff Montag and Jim Hageman. For MVMC, Allen Rohrback and Alicia Nicholson.</p> <p style="text-align: center;">Agenda and Minutes</p> <ol style="list-style-type: none"> 1. Reviewed March financial information. 2. Evaluated funds available for additional investment and discussed possible uses of funds with Brian Bentley. 3. Discussed 2021 audit with Wipfli representatives, Wayne Hiatt and Jessie Mueller. 4. Discussed Federal hospital relief grant programs, including sources and uses of funds. 5. Discussed Q2 operating and capital budget update. 6. Discussed annexation process status. 7. Discussed ambulance operations and mill levy process. 8. Discussed pharmacy operations and Stockman loan. 9. Discussed physician/nurse recruitment and budget. 10. Discussed Cerner software implementation plan.
<p>AUDIT REPORT</p> <p>MOTION</p>	<p>The auditors' statements, footnotes and comments have been provided to the Board. There was a good report on the cooperation on the audit and the quality of the records.</p> <p>Trustee Montag covered the highlights in the explanation of the audit report financial statement.</p> <p><i>Trustee Montag made a motion that the Board accept the audited financial statements as presented.</i></p> <p><i>Trustee Hageman seconded. All voted aye. Motion passed.</i></p>
<p>BUDGET UPDATE</p> <p>MOTION</p>	<p>Alicia reviewed the summary sheet explaining the assumptions for the projections made to update the budget for the 3rd quarter.</p> <p><i>Trustee Montag moved to accept the updated budget as presented.</i></p> <p><i>Trustee Oliver seconded. All vote aye. Motion passed.</i></p>
	<p><u>Stockman Loan:</u> The remodeling project is complete and we will be transitioning the construction loan to permanent financing. Allen will work with the Finance Committee to review and approve the permanent financing terms. The Board previously gave Allen authorization to sign all loan documents on behalf of the organization.</p>
<p>MOTION</p>	<p><i>Trustee Montag made a motion to approve the March Financial Review and the April 21, 2022, Finance Committee Meeting report as presented.</i></p> <p><i>Trustee Hageman seconded. All voted aye. Motion passed.</i></p>

QUALITY

ALLISON TRELOAR CNO

	<p>Quality Scorecard for March: Med Errors 1, Patient Falls 1, FROAI 0, Hospital Readmissions 0, ER Readmissions 0, Test Result Communication 91%, Never events 0.</p> <p>MVMC Quality Committee Review 4.21.2022</p>
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	<p>Present: Shane Overturf, Bonnie O’Neill, Bev Bishop, Kaine Zetterberg, James McBirnie, Janine Clavadetscher, Dottie Fossel, Mady Speck, Alicia Nicholson, Allen Rohrback, Dan Karlsgodt, Melinda Tichenor, Bryant Harp, Charles Able (Full Remote Meeting)</p> <p>1. Reviewed Spreadsheet of Quality Measures</p> <p>Melinda – Need to review documenting compliance for nurses completing lab tests.</p> <p>Bonnie – 99% employee retention rate, we did 16 interviews for the month of March, we had 4 open positions and closed 1.</p> <p>Savannah – not present</p> <p>Dan – 1 ceiling tile that still needs to be replaced, still working on getting the process for cleaning hospital rooms finalized, have an interview 3.24.22 for cleaning specialist.</p> <p>Bev-the only quality measure not meeting the goal this month was repeated x-ray exam, this was due to the size of the patient.</p> <p>Andy – was not present.</p> <p>Shane – “bad click” rate same this month. Sent out a survey that will help with getting the Cyber Security Committee organized.</p> <p>Alicia- Revenue cycle metrics improving. There were no payroll errors.</p> <p>Mady – nothing to report for this month. Next peer review meeting is in May.</p> <p>Bernie – Still working on determining quality measures.</p> <p>Allison – not present</p> <p>Anya – no present.</p> <p>Janine – 1 medication event, 1 staff injury and 1 patient fall.</p>
MOTION	<p><i>Trustee Harp made a motion to accept the quality report as presented. Trustee Oliver seconded. All voted aye. Motion passed.</i></p>

OPERATIONS

ALLEN ROHRBACK

	<ul style="list-style-type: none"> • The Community Integrated Health Program and grant is evolving. Throughout the State we are one of four facilities that have this grant which is from DPHHS. • Signed the purchase order for the new Chemical Analyzer. • Nursing Call System replacement – one half of total paid. • Cardiac Rehab System: In process of training.
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BUSINESS OF THE BOARD

DOTTIE FOSSEL

CREDENTIALLING	<ul style="list-style-type: none"> • Chairman Fossel noted the following articles appearing in the Madisonian: Ambulance District signature support page, the MVMC and RVM Ambulances picture and an article regarding Community Integrated Health and one of our EMT’s visiting a patient at home. • <u>May Meeting</u> – moved to Wednesday May 25. • <u>Hospital Week</u>: May 9-13 May 12 will be Employee Years of Service Awards Night. There will also be a special retirement recognition for Nurse Joan Goetze and her 40 years of employment with MVMC. • <u>Credentialing</u> The following providers have been approved by the Med Staff for privileges at MVMC: <table data-bbox="600 1848 1347 1953"> <tr> <td>Kristie Harris DO</td> <td>Radiology</td> <td>Appointment</td> </tr> <tr> <td>Yuming Yin MD</td> <td>Radiology</td> <td>Appointment</td> </tr> <tr> <td>Patrick McDonnell MD</td> <td>Radiology</td> <td>Appointment</td> </tr> </table>	Kristie Harris DO	Radiology	Appointment	Yuming Yin MD	Radiology	Appointment	Patrick McDonnell MD	Radiology	Appointment
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MOTION	<p>Rashmi Hande MD Radiology Appointment Bruce Robertson MD Urologist Appointment</p> <p><i>Based on the recommendation of the Med Staff, Trustee Montag moved to approve the above-named providers for privileges at MVMC. Trustee Harp seconded. All voted aye. Motion passed.</i></p>
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FOUNDATION EXECUTIVE DIRECTOR REPORT

DAWN CONKLIN FOUNDATION ED

	<ul style="list-style-type: none"> • We have reached 85% of our budget for 2022. • We had our Morgan Stanley investment review. • Grant Program: continuing to identify grant opportunities for FY23 capital needs • Fundraising: Kick off with the free community BBQ on June 25, finalizing our Mid-Summer Dinners and Experiences – all these funds for upgrading the portable radios for the ambulance. To sponsor Cory Hardy in the Greater Yellowstone Adventure series with funds raised to replace the ambulance defibrillator. • Purchased a CRM (date base for our donors)
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ADMINISTRATIVE REPORT

ALLEN ROHRBACK CEO

HOSPITAL FURNITURE MOTION	<ul style="list-style-type: none"> • <u>Recruiting Update-</u> Bonnie O’Neill presenting recruiting information for the month of March. • <u>Hospital Furniture</u> Allison showed the type of furniture selected for the public spaces in the Medical Center. The cloth covered furniture must be replaced to withstand the chemicals that must be used for cleaning and sanitizing. Total cost will be around \$109,260. <i>Trustee Montag made a motion to purchase this furniture. Trustee Oliver seconded. All voted aye. Motion passed.</i> • <u>Annexation Update</u> Allen presented a proposal from Josh Vujovich offering his experience in property annexation in Ennis to help MVMC with ours.
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INVESTMENT UPDATE

	Brian Bentley of Morgan Stanley presented the 1 st Quarter report on the investments.
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PUBLIC COMMENT/NON-AGENDA ITEMS

	None
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ADJOURN

MOTION	<p><i>Trustee Montag made a motion to adjourn to Executive Session at 10:22 am. Trustee Harp seconded. All voted aye. Motion passed.</i></p>
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Minutes submitted by Judi Stonebraker.

Approved by:



Dorothy Fossel Board Chairman

12/16/22
Date