

Madison Valley Medical Center			
MINUTES	DATE: 08/27/2020	8:00 A.M.	MADISON VALLEY MEDICAL CENTER UPSTAIRS CONFERENCE ROOM & CONFERENCE CALL
APPROVED _____			
MEETING CALLED BY	Dorothy Fossel, Chairman		
TYPE OF MEETING	Monthly Board Meeting		
FACILITATOR	Dorothy Fossel		
NOTE TAKER	Judi Stonebraker		
TRUSTEES PRESENT	Jim Hageman, Jeff Montag Via conference call: Dorothy Fossel, Mary Oliver, Bryant Harp		
STAFF PRESENT	Allen Rohrback CEO, Bailey Greenwell Administrative Asst. Maura Davenport MD Chief of Staff, Charley Able COO, Allison Treloar CNO. Dawn Conklin Foundation ED Via conference call: Alicia Nicholson Controller,		
GUESTS PRESENT	Via conference call: Susan Metzger Foundation President		

Meeting called to order at 8:00 a.m.

REVIEW MINUTES	DOTTIE FOSSEL
MOTION	<i>Trustee Montag moved/Trustee Oliver seconded to approve the July 23, 2020. All voted aye.</i>

MEDICAL STAFF REPORT	MAURA DAVENPORT MD CHIEF OF STAFF
	<ul style="list-style-type: none"> • The ER has been incredibly busy. • We conducted 77 sports physicals at the school. • Pediatric flu shots are here with the high dose vaccinations coming soon. • Continuing to interview physician candidates. • Dr. Davenport explained the plan to have a clinic at the school from 7:45-9:45 a.m. for a while to help with the challenges of COVID impact. Dr. Davenport and PA Martin DeGroot will be volunteering their services.

FINANCIALS	
JULY	Alicia reviewed the power point slides with the key indicator report, graphs, balance sheet, profit and loss and trending graphs with questions from Trustees as the slides were being presented.
FINANCE COMMITTEE	<p>Agenda and Minutes of the Finance Committee August 21, 2020 Participating: For the Board, Jeff Montag and Jim Hageman. For MVMC Allen Rohrback and Alicia Nicholson.</p> <ol style="list-style-type: none"> 1. Reviewed July 2020 financial information. 2. Evaluated funds available for additional investment, discussed possible uses of funds and discussed investing with Brian Bentley. 3. Discussed compliance with Federal hospital relief programs, including sources and uses of funds, internal documentation protocols and Federal reporting requirements. 4. Discussed status of 2019 Annual Report and 2020 marketing program.

	<p>5. Discussed year end activities, including 2021 budget and 2020 personnel matters regarding performance evaluations and compensation reviews. Strategic Issues</p> <p>6. Discussed facilities planning initiative.</p> <p>7. Discussed pharmacy status.</p> <p>8. Discussed ambulance conveyance status.</p> <p>9. Discussed Hospital/District responsibilities.</p>
<p>MOTION</p>	<p><i>Trustee Montag moved that the Board authorize the Finance Committee to transfer \$1 million from our Madison Valley checking account to our Morgan Stanley Investment program and also to coordinate and direct the investment of such money over the course of the next two months in accordance with the previously authorized terms of the Investment Program. This additional funding would also be restricted as to use as previously directed by the Board for the Investment Program.</i></p> <p><i>Motion seconded by Trustee Hageman. All voted aye.</i></p>
<p>MOTION</p>	<p><i>Trustee Montag made a motion to accept the July 2020 Financial Review and the August Financial Committee Report as presented.</i></p> <p><i>Trustee Hageman seconded. All voted aye.</i></p>

QUALITY COMMITTEE REVIEW

ALLISON TRELOAR

	<ul style="list-style-type: none"> • <u>August Meeting summary</u>: Reviewed quality measures for each department, reviewed the quality board report dashboard presented at the last Board meeting, and spent time understanding what a "never event" is. • <u>The new Ultrasound equipment</u> has arrived. Training to start soon. • <u>The new patient satisfaction app</u>. is working. We should be getting better data with this system. • <u>Operations Committee Meeting</u>: Charley explained and reviewed the highlights of the operations matrix.
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BUSINESS OF THE BOARD

DOTTIE FOSSEL

	<ul style="list-style-type: none"> • The Annual Report draft was sent out for Trustee comments or suggestions. The 2nd draft will be out soon. • Chairman Fossel requested the 2017 Strategic Plan be included in the Board Packet for the next meeting. We have accomplished so much but need to move forward with a new plan as soon as the 2020 Community assessment results are received at which time the Board can schedule a strategic planning session. • Through Trustee Hageman the MVMC has received a Pfizer Grant for Lippincott Solutions which is an updated data base of policies and procedures for patient care. The Grant covered the cost of \$14,000 for three years. • We have hired a full-time triage/COVID nurse eventually working her into a clinic triage nurse also.
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FOUNDATION EXECUTIVE DIRECTOR REPORT

DAWN CONKLIN

	<ul style="list-style-type: none"> • We have been talking with prospective board members and will vote on them at the September meeting and elect a new slate of offices for FY20-21. • The new Grant Software allows two users who will be Dawn and Gail Arvanites. • Two more mid-summers nights dinners took place. • Reviewed the \$71,700 in Covid donations. Will continue to monitor.
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	<ul style="list-style-type: none"> • Dawn has visited with two new prospective donors.
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ADMINISTRATIVE REPORT

ALLEN ROHRBACK

	<ul style="list-style-type: none"> • Marketing Update Bailey explained the 3rd Quarter Marketing update from Brickhouse which included statistical use of our website. Overall Brickhouse feels the statistics were good. • Facilities Planning – Deferred to executive session • Pharmacy Services Update – Deferred to executive session. • Ambulance Update – Deferred to executive session. • Annual Report Update – Still some editing to do. • COVID update: One active case at this point.
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PUBLIC COMMENT/NON-AGENDA ITEMS

	None
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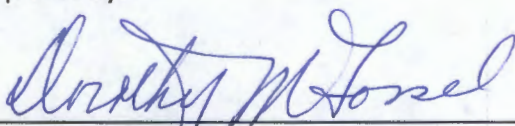
MOTION	<p>At the Medical Staff Meeting the following Providers were approved for privileges and MVMC. Dr. Michael Berven Direct Radiology Tele-Radiology privileges. Dr. Azizad Direct Radiology Tele-Radiology privileges reappointment. Dr. Keliddari, Dr. Hale Resigned from Direct Radiology. <i>Trustee Hageman moved to approve these providers for credentialing.</i> <i>Trustee Montag seconded. All voted aye.</i></p>
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ADJOURN

MOTION	<p><i>Trustee Montag made a motion to adjourn to executive session at 9:26 a.m.</i> <i>Motion seconded by Trustee Hageman. All voted aye</i></p>
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Minutes submitted by Judi Stonebraker

Approved by:



 Dorothy M. Fossel, Chairman

10/2/20

 Date