

For Madison Valley Medical Center

MINUTES	DATE: 08/25/2022	8:00 AM	MADISON VALLEY MEDICAL CENTER DOWNSTAIRS CONFERENCE ROOM
APPROVED _____			
MEETING CALLED BY	Dorothy Fossel, Chairman		
TYPE OF MEETING	Monthly Board Meeting		
FACILITATOR	Dorothy Fossel		
NOTE TAKER	Judi Stonebraker		
TRUSTEES PRESENT	Present: Dottie Fossel, Mary Oliver, Jeff Montag, Jim Hageman, Bryant Harp		
STAFF PRESENT	Allen Rohrback CEO, Charley Able COO, Maura Davenport MD, Mady Speck Admin. Assistant, Allison Treloar CNO Conference call: Dawn Conklin Foundation ED. Alicia Nicholson CFO		
GUESTS PRESENT	Conference Call: Ann Alsted Foundation President		

MINUTES REVIEW	DOTTIE FOSSEL
MOTION	<i>Trustee Oliver moved to approve the July 22, 2022 minutes as presented. Trustee Hageman seconded. All voted aye. Motion passed.</i>

MEDICAL STAFF REPORT	MAURA DAVENPORT MD
	<ul style="list-style-type: none"> • PA Marty Hensel is leaving to expand his career. • Dr. Richard Allen will be starting in a couple of weeks. • Dr. Marks transitioning to purely clinic work so along with Dr. Ham we will have two MD's in the clinic all the time. • The busy summer in the ER has provided Sean Simmons and Kristin Maurer a great experience to enhance their skills. • The Billings Clinic provided ventilator training. A cardiologist from Billings Clinic coming today to give a lecture. • Ambulance: Using EMT's more in the ER.

FINANCIALS	ALICIA NICHOLSON CFO
JUNE	Alicia reviewed the power point slides with the key indicator report, graphs, balance sheet, profit and loss and trending graphs with questions from Trustees as the slides were being presented.

<p>FINANCE COMMITTEE</p>	<p style="text-align: center;">MVMC Agenda and Minutes of the Finance Committee August 19, 2022 9:00 AM</p> <p>Participating: For the Board, Jeff Montag and Jim Hageman. For MVMC, Allen Rohrback, Alicia Nicholson and Billie Jo Rowberry.</p> <p style="text-align: center;">Agenda and Minutes</p> <ol style="list-style-type: none"> 1. Reviewed July financial information. 2. Evaluated funds available for additional investment and discussed possible uses of funds, including CD ladder with Morgan Stanley. 3. Discussed Federal hospital relief grant programs, including sources and uses of funds. 4. Discussed 2021 Annual Report process. 5. Discussed annexation process status and land purchase option. 6. Discussed ambulance operations. 7. Discussed pharmacy operations, including Pharmacy RX30 and Cardinal support and 340B accounting. 8. Discussed specific 2022 funding requests to be made of the Foundation, including from the Marks R&R Fund. 9. Discussed TIF/TEDD matters. 10. Discussed personnel matters. 11. Discussed Cerner software implementation plan. <p>At Trustee meeting: Preliminary discussion on options for financing the land purchase.</p>
<p>MOTION</p>	<p><i>Trustee Montag made a motion to approve the July Financial Review and the August 19, 2022, Financial Committee Meeting report as presented. Trustee Hageman seconded. All voted aye. Motion passed.</i></p>

QUALITY

ALLISON TRELOAR CNO

	<p>For July, the 1st month of the 3rd quarter. Med Errors 0, Patient Falls 0, FROAI 2 (no lost work days), HCAHPS (Allison had training last week on the new program) Hospital Readmissions 2, ER readmissions 7 (explanations of each by Allison), Test Results Communication not available, Never Events 0.</p> <p>MVMC Quality Committee Review Meeting Minutes 8.18.22 Present: Shane Overturf, Bonnie O’Neill, Kaine Zetterberg, James McBirnie, Janine Clavadetscher, Melinda Tichenor, Billy Jo Rowberry, Charles Able, Savannah Wood, Bryan Harp, Dan Karlsgodt Next Meeting: September 15, 2022, 2:00 pm, Board Room</p> <ol style="list-style-type: none"> 1. Reviewed Spreadsheet of Quality Measures Melinda- All is going good this month. The only section that goal was not met was turnaround time for ED CBC, otherwise everything is going well in the Lab. Bonnie- We still have a total of 128 employees. turnover rate is at 2.3% for the month of July. We were able to hire 2 full-time employees and had 2 exit interviews.
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	<p>Savannah- All measures met except behavioral health screening and annual wellness percentages. Dan has changes his way of calculating clean room turnover. Bev- The only area for improvement is report faxing/ E-fax . Andy- Not present Shane- Bad click rate was at 3.7% again this month although completion rate was at 97% this month. only a 15 minute downtime, everything else is going great in the IT department. Billy Jo- Average days to code went back up a little slightly because we have had one less medical coder for most of the month. Gross days and net days both went down and our clean claim rate improved a good amount. Mady- Peer review will be completed next month. Bernie- ambulance roll time averaged 1 minute.</p>
MOTION	<p><i>Trustee Harp made a motion to accept the quality report as presented. Trustee Oliver seconded. All voted aye. Motion passed.</i></p>

OPERATIONS

CHARLEY ABLE

	<ul style="list-style-type: none"> • IT – busy. We are replacing some aging servers. • Paylocity payroll system should be in use in about 20 days. • We have new staff in the lab and are now able to share call. • We are cross training for central supply and sterilization staff. • Two new MA’s in the clinic. • Regulation reviews for CMS going well. • Facilities: We are out of space and are reshuffling storage areas. New hospital furniture beginning to arrive. • Railing/ entrance to pharmacy replacement? There are issues to be resolved before proceeding.
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BUSINESS OF THE BOARD

DOTTIE FOSSEL

	<ul style="list-style-type: none"> • Chairman Fossel passed around Madisonian newspaper articles: one on Dr. Ham and two appearing on the front-page Expert Care-Small Town Compassion ad. • The Auxiliary had a meeting and decided they will be on-call to help when needed. They are planning a rummage sale for spring/summer 2023 with proceeds for a hospital needed items. • November Meeting: Wednesday November 16. December Meeting: Friday, December 16. 																																				
CREDENTIALING	<ul style="list-style-type: none"> • Credentialing: The Medical Staff approved the following providers for either new or reappointment for privileges at MVMC. Two new appointments for Direct Radiology with no bad reports. <table border="0" style="width: 100%;"> <tr> <td>Krystin Nutt FNP</td> <td>MVMC</td> <td>Reappointment</td> </tr> <tr> <td>Maura Davenport MD</td> <td>MVMC</td> <td>Reappointment</td> </tr> <tr> <td>Martin deGroot PA</td> <td>MVMC</td> <td>Reappointment</td> </tr> <tr> <td>Michael Lifson MD</td> <td>MVMC</td> <td>Reappointment</td> </tr> <tr> <td>Martin Hensel PA</td> <td>MVMC</td> <td>Reappointment</td> </tr> <tr> <td>Chrissy Fanelli FNP</td> <td>MVMC</td> <td>Reappointment</td> </tr> <tr> <td>Robert Marks MD</td> <td>MVMC</td> <td>Reappointment</td> </tr> <tr> <td>Lisa Brubaker LCSW</td> <td>MVMC</td> <td>Reappointment</td> </tr> <tr> <td>James Haug MD</td> <td>Radiology</td> <td>Appointment</td> </tr> <tr> <td>Tony Ham MD</td> <td>MVMC</td> <td>Appointment</td> </tr> <tr> <td>Scott Caganap MD</td> <td>Radiology</td> <td>Appointment</td> </tr> <tr> <td>Laura Hotchkiss MD</td> <td>Radiology</td> <td>Reappointment</td> </tr> </table>	Krystin Nutt FNP	MVMC	Reappointment	Maura Davenport MD	MVMC	Reappointment	Martin deGroot PA	MVMC	Reappointment	Michael Lifson MD	MVMC	Reappointment	Martin Hensel PA	MVMC	Reappointment	Chrissy Fanelli FNP	MVMC	Reappointment	Robert Marks MD	MVMC	Reappointment	Lisa Brubaker LCSW	MVMC	Reappointment	James Haug MD	Radiology	Appointment	Tony Ham MD	MVMC	Appointment	Scott Caganap MD	Radiology	Appointment	Laura Hotchkiss MD	Radiology	Reappointment
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MOTION	Suzanne Aquino MD	Radiology	Reappointment
	Kimberly Taylor DO	Radiology	Reappointment
	Akbar Syed MD	Radiology	Reappointment
	Dishant Shah MD	Radiology	Reappointment
	Matthew Williamson DO	Radiology	Reappointment
	David Bass MD	Radiology	Reappointment
	Perry Kaneriya MD	Radiology	Reappointment
	Jeffrey Grossman MD	Radiology	Reappointment
	Jason Himmel MD	Radiology	Reappointment
	<p><i>Motion: Trustee Montag made the motion to approve the above-named providers as recommended by the Medical Staff for privileges at MVMC. Trustee Harp seconded. All voted aye. Motion passed.</i></p>		

FOUNDATION EXECUTIVE DIRECTOR REPORT

DAWN CONKLIN FOUNDATION ED

	<ul style="list-style-type: none"> • \$138,360 in donations for July. Included is the Valley Garden Ranch donation of \$100,000 reported last month and included a donation through the Fishing Trifecta which was a part of the mid-summer dinners program. Received \$5,000 from the family of a patient who had COVID and was grateful for the care of their loved one. • Dawn drew attention to the interest of employees who have inquired about the possibility of grants available for a specific need. • New Foundation Officers: Joe Dilschneider President, Bill Slaton Vice President, Gail Arvenites Secretary and Treasurer Beth Hageman. • Tim Erwin, a local wildlife photographer has compiled a book of his photographs taken in the Madison Valley. This is a limited edition signed by Tim and will be on sale at the Fly Fishing Festival this weekend. They will also be available online and at the front desk. Proceeds to the Foundation. • To honor donors, the "Brick" wall and the Rainbow Fish exhibits have been updated. • Working on the new budget. • Thank you to Bonnie for assisting the foundation search for a new assistant.
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ADMINISTRATIVE REPORT

ALLEN ROHRBACK CEO

	<ul style="list-style-type: none"> • <u>Facilities</u> We are working with Neenan Architects and Stroudwater on ideas for repurposing this facility and as an outside resource for developing our regional partnership strategy. • <u>Annexation Update</u> Great West Engineering will set the conditions for annexation of the Mountain View property. They will provide a list of items we will have to comply with then a public hearing will be set. • <u>Recruiting Update</u> Covered earlier in the meeting.
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PUBLIC COMMENT/NON-AGENDA ITEMS

	<p>Ann Alsted thanked the Board for letting her sit in on the meetings all these years. Trustee Montag Expressed the Board's appreciation for everything she has done as she will be stepping down as Foundation President. Ann commented that it had been a pleasure.</p>
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ADJOURN

MOTION	<i>Trustee Oliver made a motion to adjourn at 9:53 am. Trustee Harp seconded. All voted aye. Motion passed.</i>
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Minutes submitted by Judi Stonebraker.

Approved by:



Dorothy Fossel Board Chairman

9 / 22 / 22
Date