

<h1>Madison Valley Medical Center</h1>			
MINUTES	DATE: 08/26/2021	8:00 A.M.	MADISON VALLEY MEDICAL CENTER UPSTAIRS CONFERENCE
APPROVED _____			
MEETING CALLED BY	Dorothy Fossel, Chairman		
TYPE OF MEETING	Monthly Board Meeting		
FACILITATOR	Dorothy Fossel		
NOTE TAKER	Judi Stonebraker		
TRUSTEES PRESENT	Dottie Fossel, Jim Hageman, Jeff Montag, Mary Oliver Conference call: Bryant Harp		
STAFF PRESENT	Allen Rohrback CEO, Maura Davenport MD, Charley Able COO, Allison Treloar CNO, Bonnie O'Neill HR, Mady Speck Administrative Asst., Conference Call: Alicia Nicholson Controller		
GUESTS PRESENT	None		

Meeting called to order at 8:00 a.m.

MINUTES REVIEW	DOTTIE FOSSEL
MOTION	<p><i>Trustee Oliver moved to accept the July 22, 2021, minutes as presented with the minor changes.</i></p> <p><i>Trustee Montag seconded.</i></p> <p><i>All voted aye. Motion passed.</i></p>

MEDICAL STAFF REPORT	MAURA DAVENPORT MD
	<ul style="list-style-type: none"> • Dr. Davenport reported record numbers in the clinic and ER. • Dr. Svingen will be leaving in October. • Covid: Experiencing a surge in cases. Only 41% of Madison County residents vaccinated. We will be doing booster shots with the Moderna vaccine after the 2nd shot for those over age 65 and those with chronic preexisting medical conditions. <p>School started with no mandates on masks. We are partnering with the school to offer PCR testing.</p> <ul style="list-style-type: none"> • Board Discussion on future med staff options.

FINANCIALS	ALICIA NICHOLSON
JULY	Alicia reviewed the power point slides with the key indicator report, graphs, balance sheet, profit and loss and trending graphs with questions from Trustees as the slides were being presented.

<p>FINANCE COMMITTEE</p>	<p style="text-align: center;">MVMC Agenda and Minutes of the Finance Committee August 24, 2021 9:00 AM</p> <p>Participating: For the Board, Jeff Montag and Jim Hageman. For MVMC, Allen Rohrback and Alicia Nicholson.</p> <p style="text-align: center;">Agenda and Minutes</p> <ol style="list-style-type: none"> 1. Reviewed July 2021 financial information. 2. Evaluated funds available for additional investment and discussed possible uses of funds. 3. Discussed 2020 annual report preparation. 4. Discussed final accounting for Federal hospital relief grant programs, including sources and uses of funds. 5. Discussed Covid vax plans. 6. Discussed annexation process plans. 7. Discussed ambulance operations, including comparison of actual revenues and expenses to budget, plans to complete asset conveyance from City, mill levy process and timing, vehicle winter storage plans and 2 w/d ambulance plans. 8. Discussed pharmacy matters, including project commencement issues such as contractor parking, communication plan, reporting actual costs to budget and bank loan status. 9. Discussed employee housing, including housing policies, triplex closing timing/funding and additional housing needs. 10. Discussed year end personnel processes, including performance evaluations, compensation and appreciation awards. 11. Discussed timing of preparation of 2022 operating and capital budgets. <p>Additional Comments at Trustee Meeting:</p> <ul style="list-style-type: none"> • We closed on the Triplex. • Re Federal hospital relief grant program which ends September 30, we have not received instructions on pay back. • We qualified for a SHIP (Small Hospital Improvement Plan) Grant. In the amounts of \$200,000 and \$68,000 • Discussed employee evaluations: Bonnie will review the process. And report at the September meeting. • FY2022 Operating and Capital Budgets will be presented in September for approval.
<p>MOTION</p>	<p><i>Trustee Montag moved to authorize Allen to sign all documents necessary to complete items on the remodel for costs up to a limit of \$900,000 incurred by the Cardinal and Neenan Contracts..</i> <i>Trustee Oliver seconded. All voted aye Motion passed.</i></p>
<p>MOTION</p>	<p><i>Trustee Montag made a motion to accept the July 2021 Financial Review and the August 24, 2021, Financial Committee Report as presented.</i> <i>Trustee Hageman seconded.</i> <i>All voted aye. Motion Passed</i></p>

QUALITY COMMITTEE REVIEW

ALLISON TRELOAR CNO

QUALITY SCORECARD	<p>Allison covered the Quality Scorecard with more in-depth explanation of score results.</p> <p>No med errors reported; no patient falls; no reported employee or patient accidents or injury; no lost workdays for workman's comp; rotating survey is in the lab; no Hospital readmissions; 6 ER readmissions; suspected stroke to CT scan 5-6 minutes - time to interpretation 20 minutes; test result communication 88% for the quarter (lab and imaging); no "Never Events".</p> <p>Have applied for the Cardiac recognition grant which we received last year.</p>
MOTION	<p><i>Trustee Oliver made a motion to accept the Quality Report as presented. Trustee Hageman seconded.</i></p> <p><i>All voted aye. Motion Passed</i></p>

OPERATIONS

CHARLEY ABLE COO

	<ul style="list-style-type: none"> • Preparations are ongoing for the remodel to begin September 1. • Updating processes in the lab. • Board discussion on options for updating our EMR system.
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BUSINESS OF THE BOARD

DOTTIE FOSSEL

	<ul style="list-style-type: none"> • Gerry Mooney will be placing pictures in the Medical Center to display and for sale with portion of proceeds to MVMC. • Christmas Party: A decision will be made in September regarding whether the hospital Christmas party will be held this year because of the concerns with COVID-19. • The November Trustee Meeting will be moved up one week to November 17. • The Fishing Guide Education Day will be held mid-October. Dr. Davenport and Jillian Acosta will be doing a once a week course for six weeks on Wilderness (Backcountry) training. • 80 sports physicals were completed in Ennis.
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FOUNDATION EXECUTIVE DIRECTOR REPORT

	<p>In the absence of Dawn Conklin ED and President Susan Metzger MVMC Chairman Fossel gave a brief Foundation update:</p> <ul style="list-style-type: none"> • Have raised the funds for the new four-wheel drive ambulance. • The Trustees extend a huge thank you to the Foundation for doing all of this. • New Officers: Ann Alstead President, Dallas Celecia Secretary, Beth Hageman Treasurer and Gail Arvanites in charge of grants.
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ADMINISTRATIVE REPORT

ALLEN ROHRBACK

	<ul style="list-style-type: none"> • <u>Covid Update</u>- covered • <u>Facilities Planning</u> - covered • <u>Pharmacy Services</u> DEA registration application completed now waiting for license; a pharmacist has been offered a position; we will start recruiting a pharmacy tech. • <u>Ambulance District</u> The resolution for the Ambulance District has been drafted now pending final approval. Allen covered the processes and timeline for placing the resolution on a ballot.
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	<ul style="list-style-type: none"> • <u>Vaccination Policy</u> The Vaccination Policy for employees has been reviewed by Atty Justin Cole with suggested changes. • <u>Directors and Officers Insurance Review</u> – moved to September meeting. • <u>Annexation Update</u> The Town of Ennis has hired a planner to prepare a template for future town growth. They need the size of the existing hospital and the % additional size for a new one and approximately when this project might be started. • <u>Strategic Planning (Foundation)</u> The Foundation has requested needs(new equipment, etc) for the next two years for the Medical Center
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PUBLIC COMMENT /NON-AGENDA ITEMS

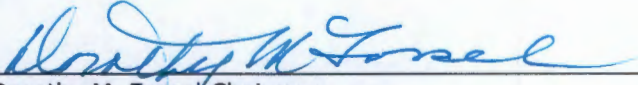
	None
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ADJOURN

MOTION	<i>Trustee Montag made a motion to adjourn at 10:20 a.m. Trustee Oliver seconded. All voted aye. Motion passed.</i>
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Minutes submitted by Judi Stonebraker.

Approved by:



 Dorothy M. Fossey Chairman

9/23/21

 Date