

<h1>Madison Valley Medical Center</h1>			
MINUTES	DATE: 12/17/2021	8:00 A.M.	MADISON VALLEY MEDICAL CENTER DOWNSTAIRS CONFERENCE
APPROVED _____			
MEETING CALLED BY	Dorothy Fossel, Chairman		
TYPE OF MEETING	Monthly Board Meeting		
FACILITATOR	Dorothy Fossel		
NOTE TAKER	Judi Stonebraker		
TRUSTEES PRESENT	Present: Jim Hageman, Mary Oliver, Jeff Montag, Dottie Fossel Via Conference call: Bryant Harp		
STAFF PRESENT	Allen Rohrback CEO, Maura Davenport MD, Allison Treloar CNO, Dawn Conklin Foundation ED, Bonnie O'Neill HR, Madyson Speck Admin. Assistant Via conference call: Alicia Nicholson CFO		
GUESTS PRESENT	Via conference call: Ann Alsted Foundation President		

Meeting called to order at 8:00 a.m.

MINUTES REVIEW	DOTTIE FOSSEL
MOTION	<i>Trustee Montag moved to accept the November 17, 2021; minutes as presented. Trustee Hageman seconded. All voted aye. Motion passed.</i>

MEDICAL STAFF REPORT	MAURA DAVENPORT MD
	<ul style="list-style-type: none"> • Providers looked at the prospective EMR systems of Meditech and Cerner. • PA Sean Simmons has joined the staff. • New nurse practitioner Kristin Maurer be starting in January. • Billings Clinic ER Doctors are working out really well one weekend/month.

FINANCIALS	ALICIA NICHOLSON CFO
OCTOBER	<p>Due to the earlier date of the Trustee meeting in the month of November, the financials for October were not complete in time for the meeting. Therefore, Alicia reviewed the power point slides with the key indicator report, graphs, balance sheet, profit and loss and trending graphs for October. At the January meeting both the months of November and December will be presented.</p>
FINANCE COMMITTEE	<p style="text-align: center;">MVMC Agenda and Minutes of the Finance Committee December 16, 2021 9:00 AM</p> <p>Participating: For the Board, Jeff Montag and Jim Hageman. For MVMC, Allen Rohrback, Alicia Nicholson, Bonnie O'Neill and Kaine Zetterberg.</p> <ol style="list-style-type: none"> 1. Reviewed October financial information. 2. Evaluated funds available for additional investment and discussed possible uses of funds.

	<ol style="list-style-type: none"> 3. Discussed 2020 annual report status. 4. Discussed final accounting for Federal hospital relief grant programs, including sources and uses of funds. 5. Discussed annexation process status. 6. Discussed ambulance operations and mill levy process. 7. Discussed pharmacy operations. 8. Discussed year end personnel processes, including performance evaluations, compensation and appreciation awards. 9. Discussed CEO Strategic Goals.
MOTION	<p><i>Trustee Montag made a motion to approve the October Financial Review and the December 16, 2021 Financial Committee Meeting report as presented. Trustee Hageman seconded. All voted aye. Motion passed.</i></p>

QUALITY

ALLISON TRELOAR CNO

	<p>Allison reviewed the Quality scorecard with October-November measures: Two minor medication errors, one patient fall, two FROAI – employee lifting injury and one needle stick injury, HCAPS – Allison did additional training. inpatient surveys; of 152 eligible, 22 responded), Hospital readmissions – 2, ER readmissions 2, Patient test result communications 87%, Never events - 0</p>
MOTION	<p><i>Trustee Oliver made a motion to accept the quality report as presented. Trustee Montage seconded. All voted aye. Motion passed.</i></p>

OPERATIONS

ALLEN ROHRBACK CEO

	<ul style="list-style-type: none"> • Allen updated the Board on the 4WD ambulance purchase • Construction: Nearing completion except for a delay on doors. We should be ready for inspection mid-January. Hardware and software for the pharmacy point of sale system should be operational sometime in January. Our other pharmacist, Sam Riordan, will be here the end of December. • Hospital Rooms: new couches, side tables, large and small recliners have arrived. New white boards and larger TV's will be installed. • Two factor authentication for logging in on computers has been initiated.
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BUSINESS OF THE BOARD

DOTTIE FOSSEL

	<ul style="list-style-type: none"> • Thank you Dan Karlsgodt, Facilities Manager, for the exterior lighted Christmas Tree. • Chairman Fossel passed around FYI articles from the Wall Street Journal regarding vaccine mandates. • January Annual District Meeting will be remote due to numbers of persons who attend and our lack of an adequate space for COVID health concerns.
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FOUNDATION EXECUTIVE DIRECTOR REPORT

DAWN CONKLIN FOUNDATION ED

	<ul style="list-style-type: none"> • Thus far the Annual Appeal has resulted in \$20,650 in donations. Year-end giving: 17 donations totaling \$52,000. • The first fund raising event of 2022 will be the first MVMCF Community Picnic...free to all. • The grant funds for the Cardio-Pulmonary Rehab Software in the amount of \$45,000 have been received. • Dawn, Allen, and Nick met with Wayne Black who gave a \$10,000 donation to initiate the Leo and Sally Black Memorial Fund for Ambulance Education.
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	<ul style="list-style-type: none"> The original patient room sponsor for room #2 has reimbursed the Foundation for the new furniture upgrades for that room.
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ADMINISTRATIVE REPORT

ALLEN ROHRBACK CEO

	<ul style="list-style-type: none"> <u>COVID Update - Allison</u> Testing numbers are down. Have seen a lot of viral respiratory infections are testing positive for COVID. We have a new test in the lab called Fourplex. With one swab will test for COVID-19, Influenza A, Influenza B, and RSV. <u>Recruiting Update</u> Allen and Bonnie have had a conversation with Shannon Rossio, M.D. in regard to joining MVMC next July when she finishes her Family Medicine Residency program. Twelve medical providers have inquired about our open position here. Current vacancies: 2 part-time RN's, 1 CNA night shift. We recently hired a CT Tech who will start Jan. 11. Sam Riordan, Pharmacist, will be here Dec. 30. A paramedic is starting tomorrow, Kristen Mauer FNP will start Jan. 17. We have 124 active employees, <u>Ambulance District</u> A "Frequently Asked Questions and Answers" sheet in regard to the proposed Ambulance District was reviewed by Trustees. This information is on the MVMC Website and Facebook Pages and will appear on the "voteambulance.com" website. These information sites will be updated as more questions arise. There was also an article in this weeks' issue of The Madisonian. <u>EMR Update</u> Discussion: The Board discussed the upcoming decision regarding the transition of our current electronic health record. Our current support contract with Centriq terminates at the end of 2022. We have received proposals for standalone systems and those associated with and supported by large regional hospitals. The Board discussed the advantages of remaining independent in our use of an electronic health record and the advantages of working more closely with a larger hospital system.
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PUBLIC COMMENT/NON-AGENDA ITEMS

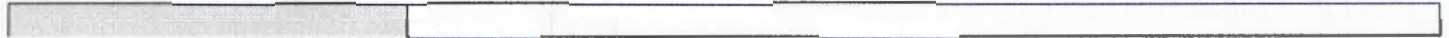
	Ann Alsted: The valley is fortunate to have such a dedicated staff and board and the services that we offer are amazing for a town our size.
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ADJOURN

MOTION	<i>Hageman made a motion to adjourn to Executive Session at 11:30 a.m. Trustee Oliver seconded. All voted aye. Motion passed.</i>
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RETURN TO OPEN SESSION at 10:42.

MOTION	Jeff Montag moved to accept the increase in the FY2022 employee compensation budget as presented by Alicia Nicholson, Chief Financial Officer. Jim Hageman seconded the motion. The motion passed.
MOTION	Jeff Montag moved to accept the Annual Employee Appreciation Award as presented by Alicia Nicholson. Mary Oliver seconded the motion. The motion passed.



Minutes submitted by Judi Stonebraker.

Approved by:

Mary Oliver

Mary Oliver, Secretary

Mar. 3, 2022

Date