

# Madison Valley Medical Center

MINUTES

DATE: 12/18/2019 8:00 AM

MADISON VALLEY MEDICAL CENTER  
UPSTAIRS CONFERENCE ROOM

APPROVED \_\_\_\_\_

<b>MEETING CALLED BY</b>	Dorothy Fossel, Chairman
<b>TYPE OF MEETING</b>	Monthly Board Meeting
<b>FACILITATOR</b>	Dorothy Fossel
<b>NOTE TAKER</b>	Judi Stonebraker
<b>TRUSTEES PRESENT</b>	Dorothy Fossel, Jeff Montag, Jim Hageman, Mary Oliver and Bryant Harp via Conference Call.
<b>STAFF PRESENT</b>	Allen Rohrback CEO, Maura Davenport MD Chief of Staff, Alicia Nicholson Controller, Charley Able COO, Allison Treloar CNO, Dawn Conklin Foundation ED, Bailey Greenwell Administrative Assistant
<b>GUEST PRESENT</b>	None

*Meeting called to order at 8:01 am.*

**REVIEW MINUTES**

DOTTIE FOSSEL

<b>DISCUSSION</b>	No further discussion presented. A motion to approve the November 20, 2019 Minutes.
<b>CONCLUSION</b>	Oliver moved/Montag seconded to approve the 11/20/2019 minutes. All in favor

**MEDICAL STAFF REPORT**

MAURA DAVENPORT MD

	<ul style="list-style-type: none"> <li>• There were 30 attendees at the Guide Day Workshop. Surveys are being sent out for feedback.</li> <li>• A counseling student will be here in January with Lisa Brubacker supervising.</li> <li>• Discussion of recruiting strategies. (at this point of the meeting Dr. Davenport left)</li> </ul>
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**FINANCIALS**

<b>NOVEMBER</b>	Alicia reviewed the power point slides with the key indicator report, graphs, balance sheet, profit and loss and trending graphs with questions from Trustees as the slides were being presented
<b>FINANCIAL COMMITTEE</b>	<p><u>November 26, 2019 10:00 a.m.</u> Participating: For the Board, Jeff Montag and Jim Hageman. For MVMC, Allen Rohrback, Alicia Nicholson, Charley Able, Allison Treloar, Gary Hadley and Tony Pfaff (by phone)</p> <p style="text-align: center;">Agenda and Minutes</p> <p>Discussed out-patient/retail Business Development Analysis with Michael Farnsworth and John McMillen (by phone), of Cardinal Health.</p> <p><u>November 27, 2019 10:00 a.m.</u> Participating: For the Board, Jeff Montag and Jim Hageman. For MVMC, Allen Rohrback.</p> <p style="text-align: center;">Agenda and Minutes</p> <p>Discussed legal services regarding facilities planning initiative with Jennifer Farve (by phone), with Farve and Brown Lay PLLC.</p>



	<p><u>December 16, 2019 9:00 a.m.</u>                  Participating: For the Board, Jeff Montag and Jim Hageman (by phone). For MVMC, Allen Rohrback, Alicia Nicholson and Ken Fortier.                  Agenda and Minutes</p> <ol style="list-style-type: none"> <li>1. Reviewed November 2019 financial information.</li> <li>2. Evaluated funds available for additional investment.</li> <li>3. Discussed Personnel Appreciation Award.</li> </ol> <p>Strategic Issues:</p> <ol style="list-style-type: none"> <li>4. Discussed Foundation Funding Possibility.</li> <li>5. Discussed facilities planning initiative.</li> <li>6. Discussed pharmacy status.</li> <li>7. Discussed ambulance status.</li> <li>8. Discussed Big Sky initiative.</li> <li>9. Discussed Manor opportunities</li> </ol>
<p><b>MOTION:</b></p>	<p><i>Trustee Montag moved that the Finance Committee be authorized to direct the transfer of \$500,000 from our Madison Valley Bank account to our Morgan Stanley account to further fund our Investment Program at the Finance Committee’s discretion in consultation with Morgan Stanley. These funds will be subject to the previously authorized restriction on the use of funds in our Investment Program. Motion seconded by Trustee Hageman. Motion passed by all.</i></p>
<p><b>MOTION:</b></p>	<p><i>Trustee Montag made a motion to accept the November 2019 Financial Review and the November and December Financial Committee Reports as presented. Trustee Oliver seconded. All voted aye.</i></p>

**QUALITY REPORT**

ALLISON TRELOAR

	<p>Allison reported on the discussions at the quality committee meeting at which she facilitated.</p>
<p><b>MOTION</b></p>	<p><i>Trustee Montag moved to accept the Quality Report as presented. Trustees Oliver and Hageman seconded. Motion passed by all.</i></p>

**FOUNDATION EXECUTIVE DIRECTOR REPORT**

DAWN CONKLIN

	<ul style="list-style-type: none"> <li>• Thank you to the Trustees for the Christmas party.</li> <li>• Fourteen employees made commitments to giving to the Foundation.</li> <li>• The Annual Appeal letter response is ahead of last year so far.</li> <li>• Dawn meet with the ED of the Ruby Valley Foundation to share knowledge.</li> </ul>
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**BUSINESS OF THE BOARD**

DOTTIE FOSSEL

	<ul style="list-style-type: none"> <li>• Chairman Fossel passed around a thank you card for the Business Office for the Christmas party.</li> <li>• Chairman Fossel received a response from Senator Tester’s office to her letter regarding the “Mountainous Terrain: exception of 35 miles between Critical Access Hospitals regarding ambulance services.</li> <li>• Various articles and ads from the Madisonian were passed around.</li> <li>• Dottie and Dawn are judging the coloring contest MVMC held for kids.</li> </ul>
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ALLEN ROHRBACK

**ADMINISTRATION REPORT**

	<ul style="list-style-type: none"> <li>• Facilities Planning – deferred to executive session.</li> <li>• Pharmacy Services Update – deferred to executive session.</li> <li>• Safe Tech Project Update – deferred to executive session.</li> <li>• Big Sky Services development – deferred to executive session.</li> </ul>
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**PUBLIC COMMENT/NON-AGENDA ITEMS**

	None
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**ADJOURN**

<b>MOTION</b>	<i>Trustee Montag made a motion to adjourn the meeting to executive session at 8:45 a.m. Trustee Harp seconded. Motion passed by all.</i>
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**RETURN TO OPEN MEETING – 11:11**

<b>MOTION</b>	<i>Trustee Montag made a motion that the Board of Directors approve the accompanying Physicians Fund Proposal and authorize our Chairman to request the Madison Valley Medical Center Foundation Board of Directors to participate in the formation and administration of this Fund as described in the Proposal. Such Fund to be named for R.D. Marks MD Physician Recruiting and Retention Fund. Trustee Hageman seconded. Motion passed by all.</i>
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**ADJOURN**

<b>MOTION</b>	<i>Trustee Fossel moved to adjourn at 11:13 a.m. Trustee Montag seconded. Motion passed by all.</i>
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Minutes submitted by Judi Stonebraker

Approved by:

  
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 Dorothy M. Fossel Chairman

2/27/20  
 \_\_\_\_\_  
 Date

Attachment: 1