

MVMC Board Minutes February 23, 2023

MINUTES	DATE: 02/23/2023	8:00 AM	MADISON VALLEY MEDICAL CENTER DOWNSTAIRS CONFERENCE ROOM
APPROVED _____			
MEETING CALLED BY	Mary Oliver, Chairman		
TYPE OF MEETING	Monthly Board Meeting		
FACILITATOR	Mary Oliver		
NOTE TAKER	Judi Stonebraker		
TRUSTEES PRESENT	Present: Mary Oliver, Bryant Harp, Jim Hageman, Karen McMullin Conference Call: Jeff Montag		
STAFF PRESENT	Allen Rohrback CEO, Mady Speck Admin. Assistant, Bonnie O'Neill HR, Charley Able COO, Maura Davenport MD Chief of Starr. Allison Treloar CNO, Tonya Gustafson Foundation ED,		
GUESTS PRESENT	None		

MINUTES REVIEW	DOTTIE FOSSEL
MOTION	<i>Trustee McMullin moved to approve the January 26, 2023, minutes as presented. Trustee Harp seconded. All voted aye. Motion passed.</i>

MEDICAL STAFF REPORT	MAURA DAVENPORT MD
	<ul style="list-style-type: none"> • Brianna Cordero MD has accepted our employment offer and signed a contract. She will start in October, 2023 • Dr. Marks plans on retiring in June. • FNP Krystin Nutt has begun a Diabetes Seminar once a week with the goal of improved diabetes care in the community. • We are looking at med staff retention initiatives. • We are working with Bozeman Health and St. James in Butte on our intubation procedures for our mid-level staff.

FINANCIALS

JANUARY	<p>Allen reviewed the power point slides with the key indicator report, graphs, balance sheet, profit and loss and trending graphs with questions from Trustees as the slides were being presented.</p> <p>Allen presented a spreadsheet covering Oct 2022 through Jan 2023 showing a comparison from where we are now compared to the original budget.</p>
FINANCE COMMITTEE	<p style="text-align: center;">MVMC Agenda and Minutes of the Finance Committee February 16, 2023 9:00 AM</p> <p>Participating: For the Board, Jeff Montag and Jim Hageman. For MVMC, Allen Rohrback, Billie Jo Rowberry and Alicia Nicholson.</p> <p style="text-align: center;">Agenda and Minutes</p> <ol style="list-style-type: none"> 1. Reviewed January financial information 2. Evaluated funds available for additional investment and discussed possible uses of funds. 3. Discussed status of pain management initiative. 4. Discussed Stroudwater and Neenan consulting proposal.

	<ol style="list-style-type: none"> 5. Discussed ERTC applicability. 6. Discussed annexation process status. 7. Discussed ambulance operations. 8. Discussed pharmacy operations, including Pharmacy RX30 and 340B accounting. 9. Discussed legislative session issues. 10. Discussed charity care definitions and policies. 11. Discussed Foundation fundraising opportunities. <ul style="list-style-type: none"> ✓ Further discussion on item 10 from the finance committee meeting: There is a HB in the State Legislature that, if passed, would require hospitals to report more detail regarding their charity care and community benefits to DPHHS. ✓ From Committee: The Board approved moving forward with the Alchemy/Stroudwater consulting project. The agreements have been executed and the data requests are being completed.
MOTION	<p><i>Trustee Montag made a motion to accept the January financial report and the February 16, 2023 Financial Committee Report.</i> <i>Trustee Hageman seconded. All voted aye. Motion passed.</i></p>

QUALITY

ALLISON TRELOAR CNO

	<p><u>Quality Report</u> Allison covered the data for the month of January on the Quality report with explanation of the results.</p> <p><u>QAPI (Quality Assurance Process Improvement) Program</u> Allison reported that the Quality Committee has developed the new plan for MVMC to follow the CMS guidelines for a comprehensive quality program. The Quality Committee will collect the information from the department heads; prioritize and bring to the Board of Trustees at the March meeting. Trustees received a copy of the QAPI policy. There were some suggested changes from the Trustees and included in the policy.</p>
MOTION	<p><i>Trustee Harp made a motion to approve the QAPI Agreement and to alter the language and presentation of the Quality Report to be more generic.</i> <i>Trustee McMullin seconded. All voted aye Motion passed</i></p>

OPERATIONS

CHARLEY ABLE COO

	<ul style="list-style-type: none"> • The PT department wished to keep their legacy software and gave a thorough presentation to the EMR committee as to why they should. This was approved by the EMR Committee. • We have an annual training every year which has always been in person. A decision was made to move to on-line training which can be completed in several segments rather than one long session. • Our building is 14 years old consequently there are increasing maintenance requirements. We had a water heater fail which has been replaced. We have redundant water heaters so there was no interruption in service. • Minor remodeling going on in the nursing area in order to get Pyxis (automated medication dispensing machine) in place. • "Go live" date for full implementation of Cerner is May 8th. <p>Allison Treloar wanted to give a "shout out" to Charley Able and Lynn Foreman. The EMR transition to Cerner has not been without problems. Charley and Lynn have been essential support and leadership throughout the implementation.</p>
--	--

<p>MOTION REORGANIZATION OF THE BOARD</p>	<ul style="list-style-type: none"> • Mary wanted to be sure the Trustees had copies of the 2020 Community Health Needs Assessment to review as a new assessment will be completed this year. • Reorganization of the Board <i>Trustee McMullin moved to change the structure of the board and appoint Trustee Oliver Chairman, Trustee Hageman Vice Chairman, Trustee Harp Secretary and Trustee Montag Treasurer.</i> <i>Trustee Harp seconded. All voted aye. Motion passed.</i> • Trustee McMullin volunteered to attend the Quality Meetings alongside Trustee Harp
	<ul style="list-style-type: none"> • Recruitment Report – Bonnie O’Neill We currently have 128 employees. We have filled the Patient Access Coordinator position and we are still recruiting for a full time CT Tech. Still recruiting for two night-shift RN’s and we have two interviews for these positions. Housing is still an issue.

FOUNDATION

TONYA GUSTAFSON ED

	<ul style="list-style-type: none"> • Our goal for the year has been adjusted from \$550,000 to \$600,000 for our capital needs. • Working to finalize our campaign for the year. • We will also be looking for a part-time assistant.
--	--

ADMINISTRATIVE REPORT

ALLEN ROHRBACK CEO

	<ul style="list-style-type: none"> • <u>Annexation Update</u> None at this time. • <u>Legislative Update</u>: Allen reported to the Board and summarized 18 bills which could directly affect the Hospital District. • <u>Stroudwater/Alchemy Proposal</u>: Contracts have been signed.
--	--

PUBLIC COMMENT/NON-AGENDA ITEMS

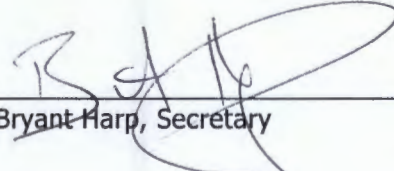
	None
--	------

ADJOURN

<p>MOTION</p>	<p><i>Trustee Hageman made a motion to adjourn at 11:05 a.m.</i> <i>Trustee Harp seconded.</i> <i>All voted aye. Motion passed.</i></p>
---------------	---

Minutes submitted by Judi Stonebraker.

Approved by:



Bryant Harp, Secretary

23 Feb 2023
Date