

<h1>Madison Valley Medical Center</h1>			
MINUTES	DATE: 02/24/2022	8:00 AM	MADISON VALLEY MEDICAL CENTER DOWNSTAIRS CONFERENCE
APPROVED _____			
MEETING CALLED BY	Dorothy Fossel, Chairman		
TYPE OF MEETING	Monthly Board Meeting		
FACILITATOR	Dorothy Fossel		
NOTE TAKER	Judi Stonebraker		
TRUSTEES PRESENT	Present:, Mary Oliver, Jim Hageman Via Conference call: Jeff Montag, Dottie Fossel, Bryant Harp		
STAFF PRESENT	Allen Rohrback CEO, Maura Davenport MD, Allison Treloar CNO, ^g Madyson Speck Admin. Assistant, Bonnie O'Neill HR, Martin DeGroot PA(for Med Staff Report only) Via conference call: Alicia Nicholson CFO, Dawn Conklin Foundation ED, Charley Able COO		
GUESTS PRESENT	None		

Meeting called to order at 3:14 pm

MINUTES REVIEW	DOTTIE FOSSEL
MOTION	<i>Trustee Harp moved to accept the January 27, 2022; minutes as presented. Trustee Oliver seconded. All voted aye. Motion passed.</i>

MEDICAL STAFF REPORT	MAURA DAVENPORT MD
MOTION	<ul style="list-style-type: none"> • Med Staff Recommendation: To offer a contract to Tony Ham MD. Dr. Ham is an experienced MD, worked in many Critical Access Hospitals and has an extensive ER background. <i>On the recommendation of the med staff, Trustee Hageman moved to offer a contract to Dr. Ham. Trustee Montag seconded. All voted aye. Motion passed by all.</i> • Discussion: Lengthy discussion regarding provider schedules and the challenge with staffing and call schedules as MVMC's emergency room visits increase in the summer. The Board also reviewed the physician recruitment plan and the importance of having three, full-time Family Medicine physicians. Allen and Dr. Davenport will review alternate provider schedule options to address the overall growth of MVMC and specifically the upcoming summer season.

FINANCIALS	ALICIA NICHOLSON CFO
JANUARY	Alicia reviewed the power point slides with the key indicator report, graphs, balance sheet, profit and loss and trending graphs with questions from Trustees as the slides were being presented.

FINANCE COMMITTEE	<p>MVMC Agenda and Minutes of the Finance Committee February 17, 2022 9:00 AM</p> <p>Participating: For the Board, Jeff Montag and Jim Hageman. For MVMC, Allen Rohrback Bonnie O'Neill and Alicia Nicholson.</p> <p style="text-align: center;">Agenda and Minutes</p> <ol style="list-style-type: none"> 1. Reviewed January financial information. 2. Evaluated funds available for additional investment and discussed possible uses of funds with Brian Bentley. 3. Discussed 2021 audit status, including cost report. 4. Discussed Federal hospital relief grant programs, including sources and uses of funds. 5. Discussed annexation process status. 6. Discussed ambulance operations and mill levy process. 7. Discussed pharmacy soft opening and operations. 8. Discussed proposed housing policy. 9. Discussed physician recruitment and budget. 10. Discussed progress on Cerner contract legal review
	<p>MOTION</p> <p><i>Trustee Montag made a motion to approve the January Financial Review and the February 17, 2022, Financial Committee Meeting report as presented. Trustee Oliver seconded. All voted aye. Motion passed.</i></p>

QUALITY	ALLISON TRELOAR CNO
	<p>EMS: Allison reviewed the categories for the newly created EMS Quality Report. These are: 911 Roll Time, Transfer roll time, and On Scene appropriate use of interventions.</p> <p>Quality Scorecard 1st Q: Med Errors 0, Patient Falls 1, FROAI 0, HCAHPS area of focus, Hospital Readmissions 0, ER Readmissions 0, Test Result Communication 93%, Never events 0.</p>
MOTION	<p><i>Trustee Oliver made a motion to accept the quality report as presented. Trustee Harp seconded. All voted aye. Motion passed.</i></p>

OPERATIONS	CHARLEY ABLE COO
	<ul style="list-style-type: none"> • Pharmacy: Almost all payer contracts have been completed, the RX-30 pharmacy system is operational. • Imaging: DEXA system is struggling and near end of life. May have to be replaced. • Lab: EXL machine (Chem analyzer) needs replacement. We are getting quotes. • Nurse call system: Has been repaired meanwhile we are getting replacement quotes. • EMR: We are having the Cerner contract reviewed by a lawyer. • Regulatory Compliance: Reviewing all the CMS regulations and in the process of moving all of our policies to "Policy Pro".

BUSINESS OF THE BOARD

DOTTIE FOSSEL

	<ul style="list-style-type: none"> • Chairman Fossel noted articles in The Madisonian on FNP Kristen Maurer, our other pharmacist Sam Riordan and PA Sean Simmons. Thank you notes from Foundation ED Dawn Conklin and her Assistant Adina vomBerg for their Christmas gift cards from the Board. • July Board Meeting: Has been changed to July 22 • Ambulance: Allen will do a presentation at the Women’s Club meeting on March 3.
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FOUNDATION EXECUTIVE DIRECTOR REPORT

DAWN CONKLIN FOUNDATION ED

	<ul style="list-style-type: none"> • Dawn, on behalf of the Foundation Board, we send our appreciation and thank you to Dr. Davenport and the med staff for all they do. She added that when she is out in the community people comment that without the medical facility they could not live here. • There was a half-page promotional ad in The Madisonian to introduce the R.D. Marks Physician Recruitment and Retention Fund. • Updating our grant application strategies. • A \$20,000 grant was awarded to MVMC for Community Integrated Health. • Room upgrades: Total cost \$125,000. Donations received: \$106,000. • Planning summer fundraising. • Audit: Report will be at the March meeting.
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ADMINISTRATIVE REPORT

ALLEN ROHRBACK CEO

	<ul style="list-style-type: none"> • <u>COVID Update-</u> Dr. Davenport We have the Merck product for the oral anti-viral. Kaine secured 20 doses of the Pfizer product. Have also secured the new monoclonal antibody treatment. We can now vaccinate from ages 5 and older. Flu cases are showing up. • <u>Remodel Update</u> Inspection has been completed. PT still moving into their additional new space with new equipment. Ambulance manager has occupied his new office, still awaiting phones and computers for the rest of the new offices. • <u>Recruiting Update</u> – Bonnie O’Neill Seven open positions: 1 RN PT, 2 RN FT, 2 CNA (1 PT, 1 Full), a clinical lab scientist PT, and one pharm tech. We have filled a PT pharmacist position, hired a phlebotomist, and hired a per diem EMT. James McBirney accepted the Ambulance Director position. • <u>EMR Update</u> We decided to contract with an attorney who has experience in contract law and Cerner contracts. Allen reviewed for the board the changes recommended for our protection. • <u>Ambulance District</u> The ballot language was approved by the county attorney on track for a May 3 mail in only ballot. Allen explained the plans for getting information out to the voters. • <u>Pharmacy Update</u> deferred to executive session. • <u>Staff Handbook Update:</u> deferred to March meeting.
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INVESTMENT UPDATE

	<p>Brian Bentley of Morgan Stanley report on the investment portfolio for the 4th quarter 2021.</p>
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PUBLIC COMMENT /NON-AGENDA ITEMS

	None
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ADJOURN

MOTION	<i>Trustee Oliver made a motion to adjourn to Executive Session at 10:45 p.m. Trustee Montag seconded. All voted aye. Motion passed.</i>
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Minutes submitted by Judi Stonebraker.

Approved by:

Mary Oliver

Mary Oliver, Secretary

03/24/2022

Date