

MVMC Board Minutes January 26, 2023

MINUTES	DATE: 01/26/2023	3:00 PM	MADISON VALLEY MEDICAL CENTER DOWNSTAIRS CONFERENCE ROOM
APPROVED _____			
MEETING CALLED BY	Dorothy Fossel, Chairman		
TYPE OF MEETING	Monthly Board Meeting		
FACILITATOR	Dorothy Fossel		
NOTE TAKER	Judi Stonebraker		
TRUSTEES PRESENT	Present: Mary Oliver, Bryant Harp Conference Call: Jim Hageman, Jeff Montag, Dottie Fossel		
STAFF PRESENT	Allen Rohrback CEO, Mady Speck Admin. Assistant, Bonnie O'Neill HR, Charley Able COO, Alicia Nicholson CFO, Maura Davenport MD. Allison Treloar CNO, Tonya Gustafson Foundation ED, Kaine Zetterberg Pharmacist		
GUESTS PRESENT	Karen McMullin		

MINUTES REVIEW	DOTTIE FOSSEL
MOTION	<i>Trustee Harp moved to approve the December 16, 2022, minutes as presented. Trustee Oliver seconded. All voted aye. Motion passed.</i>

MEDICAL STAFF REPORT	MAURA DAVENPORT MD
	<ul style="list-style-type: none"> • Dr. Dustin Brown MD has been offered and accepted a position. He will be practicing Osteopathic Manipulation Treatment in the clinic. • Dr. Brendon Allen has been very well received by patients and staff. • A committee has been formed to work on the call schedule. • Med staff has been doing well. Have been busy with RSV and flu which have eased.

FINANCIALS

DECEMBER	Alicia reviewed the power point slides with the key indicator report, graphs, balance sheet, profit and loss and trending graphs with questions from Trustees as the slides were being presented.
FINANCE COMMITTEE	<p style="text-align: center;">MVMC Agenda and Minutes of the Finance Committee January 19, 2023 9:00 AM</p> <p>Participating: For the Board, Jeff Montag and Jim Hageman. For MVMC, Allen Rohrback, Billie Jo Rowberry and Alicia Nicholson.</p> <p style="text-align: center;">Agenda and Minutes</p> <ol style="list-style-type: none"> 1. Reviewed December financial information. 2. Evaluated funds available for additional investment, including short term opportunities for enhanced interest income, and discussed possible uses of funds. 3. Discussed pain management pro forma. 4. Discussed Stroudwater and Neenan consulting proposal. 5. Discussed ERTC applicability. 6. Discussed annexation process status.

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	<p>7. Discussed ambulance operations.</p> <p>8. Discussed pharmacy operations, including Pharmacy RX30 and 340B accounting.</p> <p>9. Reviewed operating and capital budget quarterly update.</p> <p>Notes from Board Meeting: The investment report was in the agenda packet. Trustee Montag added it was good for the 4th quarter and the year. Bryant Bentley from Morgan Stanley will return with his verbal assessment at the April meeting.</p>
BUDGET UPDATE	<p>Updated Budget from the first quarter. Alicia went through the proposed changes and how the calculations were made for the quarterly update. Allen added that he, Alicia, Charley and Bonnie examined other factors such as traveler expenses, supplies and employee costs.</p> <p>Trustee Montag: Thank you, Alicia, again for all your hard work on this update. What you do and show us is incredible; thoughtfully done and factual. Trustee Fossel: We appreciate your easy to understand explanations.</p>
MOTION	<p><i>Trustee Montag made a motion to accept the December financial report, the January 19, 2023 Financial Committee Report and to approve the Budget Update for the 2nd Quarter.</i></p> <p><i>Trustee Oliver seconded. All voted aye. Motion passed.</i></p>

QUALITY

ALLISON TRELOAR

	<p><u>Quality Report</u> December Med Errors 1, Patient Falls 1, FROAI 0, Workdays missed 0, Hospital Readmissions 0, ER Readmissions 2, Test Results Communications 90%, Never Events 0. Stroke time: Data is submitted quarterly. (Doing well. Time to CT 25 minutes which is below the national average goal time.) Test Result Communication 90%. Never Events 0.</p> <p><u>QAPI Program</u>. The Quality Assurance Performance Improvement plan is a new CMS process for reporting which has been restructured to not only include check list items required to report but adding two to three measures identified by the Medical Center team as needing to be improved and reporting progress.</p>
MOTION	<p><i>Trustee Harp made a motion to accept the December Quality report presented.</i> <i>Trustee Oliver seconded. All voted aye Motion passed</i></p>

OPERATIONS

CHARLEY ABLE COO

	<ul style="list-style-type: none"> • The new generator is up and running. • Our annual staff training is now being done online. • The damage we were responsible for on the garage door at City Hall has been repaired. • Cerner implementation: This program is hosted off-site so we have implemented a redundant internet service. We are using Starlink. The first major implementation set for February 6. The goal for go-live is May 8.
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BUSINESS OF THE BOARD

DOTTIE FOSSEL

MOTION	<ul style="list-style-type: none"> • Chairman Fossel noted ads and a great article about the two ambulances. • At the December 16 meeting Dottie Fossel submitted her resignation from the Board effective after the 2023 Annual Meeting. At that time there was an approved motion and vote to appoint Karen McMullen to fill Dottie's
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	<p>vacancy. Due to the fact that Dottie represented the board on the Foundation, the following motion was made: <i>Trustee Fossil made a motion for Jeff Montag to continue serving and Karen McMullin to begin serving on the Foundation Board.</i> <i>Trustee Oliver seconded. All voted aye. Motion passed.</i></p>
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FOUNDATION

TONYA GUSTAFSON ED

	<ul style="list-style-type: none"> • Tonya was introduced to the Board as the new Foundation Executive Director. • The Foundation closed out the month with about \$150,000 in donations for the general fund on top of around \$14,000 raised from the Wild by Nature photo book sales and \$250 from a personal appeal for the Ambulance Fund. • In 2023, the Foundation’s fundraising goal is \$550,000. • A Madison Valley Foods round-up campaign (projected possibly \$8,000), Greater Yellowstone Adventure Series (goal \$15,000), possible dinner at the Double R Ranch. • Working on a Town Pump Grant.
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ADMINISTRATIVE REPORT

ALLEN ROHRBACK CEO

	<ul style="list-style-type: none"> • <u>Cardinal Report</u> Two representatives from Cardinal Health were on-site and completed a pharmacy compliance and performance review with Jim, Allen, Alicia, Charley and Kaine. Kaine reviewed the meeting for the Board covering the following topics: Annual Performance Assessment, Compliance, Training, Cardinal Resources and Support, Performance Snapshot, Performance and Projections, Effect of 340(b), Business Growth, Priorities and Next Steps. Cardinal’s assessment of the retail pharmacy was very good. Trustee Hageman added that Kaine is doing a terrific job with a great crew. They are a terrific resource to the community. Thank you to you and congratulations to your team. • <u>Annexation Update</u> This process is now in the hands of the town’s attorney and the MVMC attorney. • <u>Stroudwater/Alchemy Proposal</u>: We have the final report. • <u>Legislative Sessions</u>: Allen reported to the Board several bills which could directly affect the Hospital District.
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PUBLIC COMMENT/NON-AGENDA ITEMS

	None
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ADJOURN

MOTION	<p><i>Trustee Oliver made a motion to adjourn to Executive Session at 5:50 pm.</i> <i>Trustee Harp seconded.</i> <i>All voted aye. Motion passed.</i></p>
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Minutes submitted by Judi Stonebraker.
 Approved by:

Mary Oliver
 Mary Oliver, Secretary

2/23/2023
 Date