

<h1>Madison Valley Medical Center</h1>			
MINUTES	DATE: 01/27/2022	3:00 P.M.	MADISON VALLEY MEDICAL CENTER DOWNSTAIRS CONFERENCE
APPROVED _____			
MEETING CALLED BY	Dorothy Fossel, Chairman		
TYPE OF MEETING	Monthly Board Meeting		
FACILITATOR	Dorothy Fossel		
NOTE TAKER	Judi Stonebraker		
TRUSTEES PRESENT	Present:, Mary Oliver, Bryant Harp Via Conference call: Jeff Montag, Dottie Fossel, Jim Hageman		
STAFF PRESENT	Allen Rohrback CEO, Maura Davenport MD, Allison Treloar CNO, Dawn Conklin Foundation ED, Madyson Speck Admin. Assistant, Charlie Able COO Via conference call: Alicia Nicholson CFO, Bonnie O'Neill HR, Shane Overturf IT		
GUESTS PRESENT	John Scully Via conference call: Ann Alsted Foundation President		

Meeting called to order at 3:14 pm

MINUTES REVIEW	DOTTIE FOSSEL
MOTION	<i>Trustee Harp moved to accept the December 17, 2021; minutes as presented. Trustee Hageman seconded. All voted aye. Motion passed.</i>

MEDICAL STAFF REPORT	MAURA DAVENPORT MD
	<ul style="list-style-type: none"> • We now have four paramedics working for us reaching toward the goal of ALS staffing. • Having the new pharmacists here in the building has been a huge resource. For the hospital and clinic. • Oral COVID meds have been received. • We now have Pfizer COVID vaccinations for kids. • Our new nurse practitioner Kristin Maurer started this past week. She and new PA Sean Simmons will be begin rotating through the ER.

FINANCIALS	ALICIA NICHOLSON CFO
NOVEMBER AND DECEMBER	Alicia reviewed the power point slides with the key indicator report, graphs, balance sheet, profit and loss and trending graphs with questions from Trustees as the slides were being presented.
FINANCE COMMITTEE	<p>Finance Committee Report – Trustee Montag The investment report from Morgan Stanley was sent to the Board. Brian Bentley of Morgan Stanley will review the report with the Board at the February meeting. Alicia and Allen updated the annual budget. Alicia covered the changes and will send the printed copies to the Trustees.</p> <p style="text-align: center;">MVMC Agenda and Minutes of the Finance Committee January 20, 2022</p>

	9:00 AM
	<p>Participating: For the Board, Jeff Montag. For MVMC, Allen Rohrback and Alicia Nicholson.</p> <p style="text-align: center;">Agenda and Minutes</p> <ol style="list-style-type: none"> 1. Reviewed November and December financial information. 2. Evaluated funds available for additional investment and discussed possible uses of funds. 3. Discussed 2021 audit status, including cost report. 4. Discussed final accounting for Federal hospital relief grant programs, including sources and uses of funds. 5. Discussed proposed Q1 operating budget update. 6. Discussed annexation process status. 7. Discussed ambulance operations and mill levy process. 8. Discussed pharmacy operations. 9. Discussed proposed housing policy
MOTION	<p><i>Jeff Montag moved that the Board authorize the Finance Committee to transfer \$500,000 from our Madison Valley checking account to our Morgan Stanley Investment Program and also to coordinate and direct the investment of such money over the course of the next two months in accordance with the previously authorized terms of the Investment Program. This additional funding would also be restricted as to use as previously directed by the Board for the Investment Program.</i></p> <p><i>Motion seconded by Trustee Hageman. All voted aye. Motion passed.</i></p>
MOTION	<p><i>Trustee Montag moved to accept the budget update as presented. Trustee Hageman seconded. All vote aye. Motion passed.</i></p>
MOTION	<p><i>Trustee Montag made a motion to approve the November and December Financial Review and the January 20, 2022, Financial Committee Meeting report as presented.</i></p> <p><i>Trustee Oliver seconded. All voted aye. Motion passed.</i></p>

QUALITY

ALLISON TRELOAR CNO

	<p>Allison covered the scoreboard for the 4th Quarter of 2021: Five med errors, one patient fall (no injury), three FROIA , two hospital readmissions, two ER readmissions 2, Patient test result communications 87%, Never events – 0.</p>
MOTION	<p><i>Trustee Oliver made a motion to accept the quality report as presented. Trustee Harp seconded. All voted aye. Motion passed.</i></p>

OPERATIONS

CHARLEY ABLE COO

	<ul style="list-style-type: none"> • HIPAA Security Report: Shane Overturf IT Shane covered the results of a cyber security risk assessment audit conducted by E Wranglers. He reported significant progress was made on all the action items in the 2020-21 assessment and listed the action items to work on in 2022. • Pharmacy Construction 99% complete. Once the air handling inspection is complete, final building inspection can be scheduled. Hardware and software for the pharmacy point of sale system has been installed. Two payer contracts have yet to be finalized but expected soon. • We acquired two in-patient room filtrations systems.
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	<ul style="list-style-type: none"> • We are reviewing proposals to replace the nurse call system in the ER and hospital. • The Cardiac Rehab System will soon be replaced as it is no longer supported. This is being funded by the Foundation.
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BUSINESS OF THE BOARD

DOTTIE FOSSEL

MOTION	<ul style="list-style-type: none"> • Chairman Fossel noted to the board a thank you note from Cardiac Nurse Peggy Shumsky for her appreciation Award and the gift from the Board. • <u>Credentialing</u> The following providers were approved by the med staff for privileges at MVMC: <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Sean Simmons PA</td> <td>Appointment</td> </tr> <tr> <td>Kristen Maurer NP</td> <td>Appointment</td> </tr> <tr> <td>Phillip Hess MD</td> <td>Appointment</td> </tr> <tr> <td>John Boardman MD</td> <td>Radiology Reappointment</td> </tr> <tr> <td>John Anderson MD</td> <td>Radiology Reappointment</td> </tr> </table> <p><i>Motion: Based on the recommendation of the med staff, Trustee Montag moved to approve the above named providers for privileges at MVMC. Trustee Harp seconded. All voted aye. Motion passed.</i></p> • Policies: Mandatory COVID Vaccine Policy deferred to the February Meeting. 	Sean Simmons PA	Appointment	Kristen Maurer NP	Appointment	Phillip Hess MD	Appointment	John Boardman MD	Radiology Reappointment	John Anderson MD	Radiology Reappointment
Sean Simmons PA	Appointment										
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John Boardman MD	Radiology Reappointment										
John Anderson MD	Radiology Reappointment										

FOUNDATION EXECUTIVE DIRECTOR REPORT

DAWN CONKLIN FOUNDATION ED

	<ul style="list-style-type: none"> • The month of December the community was generous and brought in \$227,637 in donations. General Annual Appeal: \$157,000. There were additional funds received for the RD Marks Recruitment and Retention Fund and additional pledges from the Out of Africa Fundraising event. • A Community Integrated Health Grant for \$20,000 has been submitted. Dawn has been in contract with a local grant writer who could be a valuable resource. • Allen has provided the Foundation a list of equipment that will be purchased in 2023. • Funds committed for the patient room furniture upgrades: \$38,519. • Working to promote the RD Marks Physician Recruitment and Retention Fund.
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ADMINISTRATIVE REPORT

ALLEN ROHRBACK CEO

	<ul style="list-style-type: none"> • <u>COVID Update</u> In one week time period we had sent 37 COVID tests sent to the State lab. We did 33 rapid tests in the clinic for a total of 70. Of those 28 were positive. • <u>Recruiting Update</u> – Bonnie O’Neill We presently have a few job openings. We just filled a phlebotomist position. Looking for a clinical laboratory scientist and a full-time pharmacy tech. We have a family practice Dr. coming for an interview. A new locums Dr. is in orientation. A national average retention rate of 90% is considered good; we are at 94%. • <u>Behavioral Health in Big Sky</u> Lisa Brubacker has a full schedule when she is there which is once a week. Allen and Dr. Davenport met with The President of Boz Deaconess and the Big Sky Medical Center. They talked about collaboration between our two facilities in more areas. • <u>Ambulance District</u>-deferred to Executive Session • <u>EMR Update</u> – deferred to Executive Session
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PUBLIC COMMENT/NON-AGENDA ITEMS

	Ann Alsted: It is an honor to sit in. I am totally impressed and wowed.
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ADJOURN

MOTION	<i>Trustee Oliver made a motion to adjourn to Executive Session at 4:45 p.m. Trustee Harp seconded. All voted aye. Motion passed.</i>
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Minutes submitted by Judi Stonebraker.

Approved by:

Mary Oliver

Mary Oliver, Secretary

Feb. 24, 2022

Date