

Madison Valley Medical Center			
MINUTES	DATE: 07/23/2020	8:00 A.M.	MADISON VALLEY MEDICAL CENTER UPSTAIRS CONFERENCE ROOM & CONFERENCE CALL
APPROVED _____			
MEETING CALLED BY	Dorothy Fossel, Chairman		
TYPE OF MEETING	Monthly Board Meeting		
FACILITATOR	Dorothy Fossel		
NOTE TAKER	Judi Stonebraker		
TRUSTEES PRESENT	Via conference call: Dorothy Fossel, Jim Hageman, Mary Oliver, Bryant Harp, Jeff Montag		
STAFF PRESENT	Allen Rohrback CEO, Bailey Greenwell Administrative Asst. Via conference call: Maura Davenport MD Chief of Staff, Charley Able COO, Allison Treloar CNO. Alicia Nicholson Controller,		
GUESTS PRESENT	None		

Meeting called to order at 8:00 a.m.

REVIEW MINUTES	DOTTIE FOSSEL
DISCUSSION	The finance committee requested the full text of the motion passed in May regarding the management of the COVID-19 Relief funds be an addendum to the financial section in the June minutes.
MOTION	<i>Trustee Montag moved/Trustee Harp seconded to approve the June 25, 2020 minutes as amended. All in favor</i>

MEDICAL STAFF REPORT	MAURA DAVENPORT MD CHIEF OF STAFF
	<ul style="list-style-type: none"> • At the med staff meeting: Discussion of COVID status, reviewed interview with an MD candidate. • Meeting with the school later today on a reopening plan. • Discussed issues with pharmacy supply. • Two nurse practitioners are here; one from Yale, one from Purdue. A PA student is coming from the University of Washington. • Reviewed credentialing and approved four providers for privileges at MVMC. These packets will be scanned and sent to trustees who will report back with yes or no approval for privileges at MVMC.

FINANCIALS	
JUNE	Alicia reviewed the power point slides with the key indicator report, graphs, balance sheet, profit and loss and trending graphs with questions from Trustees as the slides were being presented.
FINANCE COMMITTEE	Agenda and Minutes of the Finance Committee July 20, 2020 Participating: For the Board, Jeff Montag and Jim Hageman. For MVMC Allen Rohrback, Alicia Nicholson and Ken Fortier. 1. Reviewed June 2020 financial information.

	<ol style="list-style-type: none"> 2. Evaluated funds available for additional investment and discussed possible uses of funds. 3. Discussed compliance with Federal hospital relief programs, including sources and uses of funds, internal documentation protocols and Federal reporting requirements. 4. Discussed updated annual budget. 5. Discussed facilities planning initiative. <p>Strategic Issues</p> <ol style="list-style-type: none"> 6. Discussed pharmacy status. 7. Discussed ambulance status. 8. Discussed Hospital/District responsibilities.
MOTION	<p><i>Trustee Montag made a motion to accept the June 2020 Financial Review and the July Financial Committee Report as presented.</i></p> <p><i>Trustee Oliver seconded. All voted aye.</i></p>
BUDGET	<p>Alicia covered the updated budget forecast. This will be the last update for the balance of this fiscal year.</p> <p>Preparation of the 2021 Budget will begin.</p>
MOTION	<p><i>Trustee Montag made a motion to accept the updated budget as presented. Trustee Hageman seconded.</i></p> <p><i>Motion passed by all.</i></p>
COVID COMPLIANCE	<p>Allen: Alicia is doing a good job tracking COVID related expenditures. The Cares Act Grant reporting tools are not yet available.</p>

QUALITY COMMITTEE REVIEW

	<p>Allen and Allison explained the development of a new dashboard (scorecard) for reporting some of the most important quality items to the Board.</p> <p>The categories will be:</p> <ol style="list-style-type: none"> 1. Patient Harm (Medications, Falls) 2. Employee Harm (Injuries, Lost Workdays) 3. Patient Satisfaction Survey (Do in real time upon leaving a department). 4. HCAHPS Surveys (Areas of focus measures) 5. Focus Measures (Hospital readmissions, ER readmissions., Time to CT for stoke and Time to Troponin) 6. Test Results (The time getting back to patients with imaging and lab results). 7. "Never Events" to happen. <p>Trustee Fossel expressed the Board's appreciation to Allen, Allison and Bryant for their hard work on this project.</p>
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BUSINESS OF THE BOARD

DOTTIE FOSSEL

	<ul style="list-style-type: none"> • Chairman Fossel shared with the Board an idea suggested at a Foundation Meeting to work some fun into our community education on the use of face masks. Suggestions were fun uses of masks and "Who's behind the Mask". • The date for the November Meeting will be the Wednesday the 18th, the December Meeting will be Wednesday the 16th. • Discussion with school this afternoon to talk about reopening. We have begun brainstorming options for daycare for employees.
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FOUNDATION EXECUTIVE DIRECTOR REPORT

DOTTIE FOSSEL FOR DAWN CONKLIN

	<ul style="list-style-type: none"> • Have been collecting pledges from "Out of Africa" event. • There are more COVID pledges coming in. • The Ennis Fly Fishing Festival has been cancelled. The Foundation has had a presence there every year.
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ADMINISTRATIVE REPORT

ALLEN ROHRBACK

	<ul style="list-style-type: none"> • COVID-19 Update – Allison and Allen <ul style="list-style-type: none"> ✓ Continuing to see positive cases in the County. ✓ Testing capacity at State level is down and backlogged. The DHHS has set more restrictive guidelines for screening which Allison explained to the Board. • Facilities Planning – Deferred to executive session • Pharmacy Services Update – Deferred to executive session. • Ambulance Update – Deferred to executive session. • Ultra Sound: Completed the purchase agreement of \$120,000 for the new ultra sound. • 401(k) Annual Review and Recommendation Initially the plan started with an auto enroll of 3%. Recommending auto enroll again with 3% adding a 2nd step auto escalate of 1% per year capped at 10% unless the employee opts out which they can do at any time.
MOTION	<p><i>Trustee Fossel made a motion to adopt the recommendation to update the 401(k) plan to an auto enroll of 3% with an auto escalate of 1% per year capped at 10% unless the employee opts out. Motion seconded by Trustee Hageman. Motion passed by all.</i></p>

INVESTMENT UPDATE

	Via conference call Brian Bentley of Morgan Stanley updated the board on the investment portfolio.
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PUBLIC COMMENT/NON-AGENDA ITEMS

	None
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ADJOURN

MOTION	<p><i>Trustee Oliver made a motion to adjourn the meeting to executive session 9:55 a.m. Trustee Hageman seconded. Motion passed by all.</i></p>
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RETURN TO OPEN SESSION 11:30 A.M.

MOTION	<p><i>Trustee Hageman made a motion to move forward with the plan to construct and operate an in-patient and retail pharmacy within our facility for the benefit of our patients and community. Allen to be authorized to work with Cardinal Health on the implementation of this plan. Trustee Oliver seconded. Motion passed by all.</i></p>
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MOTION	<p><i>Trustee Montag moved that in the transition from the current ambulance service to a hospital owned one, the board will support on call fund coverage for EMT's for up to four months not to exceed \$8,000/month. Seconded by Trustee Fossel. Motion passed by all.</i></p>
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RECEIVED APPROVAL	All of the Trustees received the Credentialing packets via email. All responded with a yes for approval of the following: Matthew Grantz MD Telemedicine Neurology Christian Burrell MD Telemedicine Neurology Kimberly Taylor DO Telemedicine Radiology Hannah Bae MD Direct Radiology
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ADJOURN

MOTION	<i>Trustee Fossel made a motion to adjourn the regular meeting at 11:35 a.m. Trustee Oliver seconded. Motion passed by all.</i>
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Minutes submitted by Judi Stonebraker

Approved by:


Dorothy M. Fossel Chairman

8 / 28 / 20
Date