

MVMC Inc Board Minutes July 27, 2023

MINUTES	DATE: 07/27/2023	9:03AM	MADISON VALLEY MEDICAL CENTER DOWNSTAIRS CONFERENCE ROOM
APPROVED _____			
MEETING CALLED BY	Jim Hageman Vice-Chairman		
TYPE OF MEETING	Monthly Board Meeting		
FACILITATOR	Jim Hageman		
NOTE TAKER	Judi Stonebraker		
DIRECTORS PRESENT	Present: Jeff Montag, Karen McMullin, Bryant Harp, Jim Hageman		
DIRECTOR ABSENT	Mary Oliver		
STAFF PRESENT	Allen Rohrback CEO, Mady Speck Admin. Assistant, Bonnie O'Neill HR, Charley Able COO, Maura Davenport MD Chief of Staff, Alicia Nicholson CFO, Tonya Gustafson Foundation ED, Allison Treloar CNO		
GUESTS PRESENT	None		

MINUTES REVIEW

MOTION	<i>Director Montag moved to approve the June 22 2023, minutes as presented. Director Harp seconded. All voted aye. Motion passed.</i>
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MEDICAL STAFF REPORT

MAURA DAVENPORT MD

	<ul style="list-style-type: none"> • The first pain clinic was held yesterday for patient screening with the first procedures scheduled for August 23rd. • The providers have been doing coding education. • Dustin Brown is now in the ER rotation. • We saw a record 19 patients in the Saturday clinic.
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FINANCIALS

ALICIA NICHOLSON CONTROLLER

JUNE	Alicia reviewed the power point slides with the key indicator report, graphs, balance sheet, profit and loss and trending graphs with questions from Directors as the slides were being presented.
FINANCE COMMITTEE	<p style="text-align: center;">MVMC Agenda and Minutes of the Finance Committee July 26, 2023 9:00 AM</p> <p>Participating: For the Board, Jeff Montag and Jim Hageman. For MVMC, Billie Jo Rowberry and Alicia Nicholson.</p> <p>Agenda and Minutes</p> <ol style="list-style-type: none"> 1. Reviewed June financial information 2. Evaluated funds available for additional investment and discussed possible uses of funds and insurance/collateral coverage for bank balances.

	<ol style="list-style-type: none"> 3. Discussed updated operating and capital budgets. 4. Discussed status of pain management initiative. 5. Discussed status of EMR implementation. 6. Discussed annexation process status and facilities planning. 7. Discussed ambulance operations. 8. Discussed pharmacy operations, including Pharmacy 340B accounting. 9. Discussed certain strategic initiatives.
MOTION	<p><i>Director Montag made a motion to accept the June financial report and the July 26, 2023 Financial Report.</i></p> <p><i>Director Hageman seconded. All voted aye. Motion passed.</i></p>
BUDGET UPDATE	Alicia covered the updated Capital and Operating Budgets for the 4 th quarter.
MOTION	<p><i>Director Montage moved to approve the updated budgets as presented.</i></p> <p><i>Director McMullin seconded. All voted aye. Motion passed by all.</i></p>
INVESTMENTS	Via teleconference, Brian Bently of Morgan Stanley reviewed the investment update for the 2nd quarter.

QAPI

ALLISON TRELOAR CNO

	<ul style="list-style-type: none"> • Allison reviewed the scorecard report. • Process improvement projects that are organization-wide have been condensed to a list of four: increase CIH visits, follow-up calls, improving the alarm system and prescription workflow accuracy.
MOTION	<p><i>Director Montag made a motion to approve the QAPI report as presented.</i></p> <p><i>Director Harp seconded. All voted aye. Motion passed.</i></p>

OPERATIONS

CHARLEY ABLE COO

	<ul style="list-style-type: none"> • Update on door locking security, lock down, etc. • Received the printed mock survey results. Charley highlighted some of the items needing improvement. • Cerner update • The director of IT, Shane Overturf, has resigned. • Lengthy discussion on lack of housing for employees.
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BUSINESS OF THE BOARD

<p>RECOMMENDATION FROM MED STAFF</p> <p>MOTION</p>	<p>It is the recommendation of the Med Staff that Peggy Shumsky continue in the role of Infection Control Officer.</p> <p>It is also their recommendation that Peggy remain the coordinator of the Antibiotic Stewardship Program with the support of the leadership from Pharmacist Pat Toalson, Kaine Zetterberg, Allison Trealar and Dr. Davenport</p> <p><i>Director Montag moved to approve the above recommendation from the Med Staff.</i></p> <p><i>Director Harp seconded. All voted aye. Motion passed.</i></p>
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FOUNDATION

TONYA GUSTAFSON ED

	<ul style="list-style-type: none"> • A \$10,500 Community Integrated Health disbursement was made to the Medical Center. • America's Foundation Grant update: Of the principal given we still have \$423,000. \$316,287 has been spent to fund C-arm, treatment table and probes; Mobillet x-ray machine, Pyxis Rx management system and pharmacy security. • \$55,835 total donations for the month of June. • The letter campaign has raised \$4,250. Events: The "Showdown at the Triple S" was held with a goal of \$15,000 for the ER trauma stretcher; potentially \$30,000 will be coming in from this event; June 27 the Vision Dinner \$5,250+ raised; Public Retirement Party for RD and Dottie - \$18,556+ raised; Cory Hardy & the Greater Yellowstone Adventure Series sponsorship campaign has raised \$12,500 to-date
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ADMINISTRATIVE REPORT

ALLEN ROHRBACK CEO

	<ul style="list-style-type: none"> • <u>HR Report – Bonnie O'Neill</u> Bonnie gave an overview of the five open positions and six new hires. • <u>Cardinal Agreement</u> Our contract with Cardinal expires in August. The Board discussed options for a change in the contract which Allen will pursue with Cardinal before the end of present contract.
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PUBLIC COMMENT / NON-AGENDA ITEMS

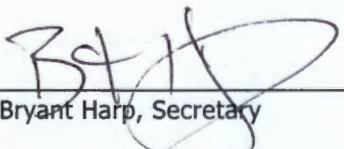
	None
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ADJOURN

MOTION	<p><i>Director Harp made a motion to adjourn the meeting at 11:13 a.m. Director McMullin seconded. All voted aye. Motion passed.</i></p>
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Minutes submitted by Judi Stonebraker.

Approved by:



 Bryant Harp, Secretary

28 Sept 23

 Date

**MADISON VALLEY HOSPITAL DISTRICT
BOARD OF TRUSTEES MEETING
Downstairs Board Room and Teleconference
July 27, 2023
9:00 a.m.**

TRUSTEES PRESENT	Jim Hageman, Bryant Harp, Karen McMullin, Jeff Montag
TRUSTEE ABSENT	Mary Oliver
OTHERS PRESENT	MVMC Staff: Allen Rohrback CEO, Maura Davenport MD Chief of Staff, Allison Treloar CNO, Alicia Nicholson CFO, Charley Able COO, Bonnie O'Neill HR, Tonya Gustafson Foundation ED, Mady Speck Administrative Assistant Judi Stonebraker Note Taker
GUESTS PRESENT	None
CALL TO ORDER	9:00 am by Vice-President Jim Hageman

AGENDA

HOSPITAL TAX DISTRICT REVENUE TRANSFER	Allen reviewed the process for depositing the Madison Valley Hospital District property tax revenue. The special district tax revenue is deposited each month for the exact amount received by the County. A check is written each month from the County tax account to the hospital's main checking account. The amount in July was \$535,153.12.
MOTION	<i>Trustee Montag made a motion to authorize the CEO to affect those transfers as they become available, so they are made on a timely basis. Trustee McMullin seconded. All voted aye. Motion carried.</i>


PUBLIC COMMENT/NON-AGENDA ITEMS

	None
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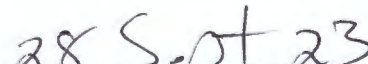
ADJOURN

MOTION	Trustee Montag made a motion to adjourn the meeting at 9:03 am. Trustee Harp seconded. All voted aye. Motion passed.
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Notes submitted by Judi Stonebraker



Bryant Harp, Secretary



Date