

For Madison Valley Medical Center			
MINUTES	DATE: 06/23/2022	8:00 AM	MADISON VALLEY MEDICAL CENTER DOWNSTAIRS CONFERENCE ROOM
APPROVED _____			
MEETING CALLED BY	Dorothy Fossel, Chairman		
TYPE OF MEETING	Monthly Board Meeting		
FACILITATOR	Dorothy Fossel		
NOTE TAKER	Judi Stonebraker		
TRUSTEES PRESENT	Present: Dottie Fossel, Bryant Harp, Mary Oliver Absent: Jeff Montag, Jim Hageman		
STAFF PRESENT	Allen Rohrback CEO, Allison Treloar CNO, Bonnie O'Neill HR, Dawn Conklin Foundation, Charley Able COO, Conference Call: Alicia Nicholson CFO		
GUESTS PRESENT	Student Nurse Jake Boggess		

MINUTES REVIEW	DOTTIE FOSSEL
MOTION	<i>Trustee Harp moved to approve the May 25, 2022 minutes as presented. Trustee Hageman seconded. All voted aye. Motion passed.</i>

MEDICAL STAFF REPORT	MAURA DAVENPORT MD
	<ul style="list-style-type: none"> • Dr. Ham is now in the clinic two days a week. • We have interviewed a physician. • ER and Clinic very busy. • The new provider staff summer schedule is working well. • COVID cases have been increasing.

FINANCIALS	ALICIA NICHOLSON CFO
MAY	Alicia reviewed the power point slides with the key indicator report, graphs, balance sheet, profit and loss and trending graphs with questions from Trustees as the slides were being presented.
FINANCE COMMITTEE	<p style="text-align: center;">MVMC Agenda and Minutes of the Finance Committee June 16, 2022 9:00 AM</p> <p>Participating: For the Board, Jeff Montag and Jim Hageman. For MVMC, Allen Rohrback and Alicia Nicholson.</p> <p style="text-align: center;">Agenda and Minutes</p> <ol style="list-style-type: none"> 1. Reviewed May financial information. 2. Evaluated funds available for additional investment and discussed possible uses of funds. 3. Discussed Federal hospital relief grant programs, including sources and uses of funds.

	<ol style="list-style-type: none"> 4. Discussed 2021 Annual Report process. 5. Discussed annexation process status and land purchase option. 6. Discussed ambulance operations. 7. Discussed pharmacy operations, including Pharmacy RX30 and Cardinal support. 8. Discussed TIF/TEDD matters. 9. Discussed personnel matters. 10. Discussed Cerner software implementation plan. <p>Pharmacy Discussion: Additional pharmacy tech to start right after the 4th of July. Will be converting the Rx30 software systems to the Pioneer system. Considering expanded hours. Processed our first 340(b) claims.</p> <p>Cerner Implementation: Due to staffing issues with the Cerner we are moving implementation to November 2022 with the expectation of going live in May 2023.</p>
MOTION	<p><i>Trustee Harp made a motion to approve the May Financial Review and the June 16, 2022, Financial Committee Meeting report as presented.</i></p> <p><i>Trustee Oliver seconded. All voted aye. Motion passed.</i></p>

QUALITY

ALLISON TRELOAR CNO

	<p><u>Quality Scorecard for May: Med Errors 0, Patient Falls 2, FROAI 0, Hospital, HCAPPS-scores not in for the 2nd quarter, Hospital Readmissions 0, ER Readmissions 3, Test Result Communications 91%, Never events 0.</u></p> <p><u>MVMC Quality Committee Review</u></p> <p><u>Meeting Minutes</u> 6.16.22</p> <p><u>Present:</u> Shane Overturf, Bonnie O'Neill, Kaine Zetterberg, James McBirnie, Janine Clavadetscher, Dottie Fossil, Mady Speck, Allen Rohrback, Melinda Tichenor, Allison Treloar, Billy Jo Rowberry, Charles Able, Bev Bishop, Andy Thomas, Savannah Wood,</p> <p><u>Reviewed Spreadsheet of Quality Measures</u></p> <p><u>Melinda-</u> Compliance review for nurses completing point-of-care lab testing is underway.</p> <p><u>Bonnie-</u> We have a total of 127 employees, 4 interviews and had a turnover rate of 1.6%.</p> <p><u>Savannah-</u> Clinic did very well this month. Met all of our goals in all measures except for behavioral health screening, root cause has been identified and compliance percentage should increase in the future.</p> <p><u>Dan-</u> Charley reported for Dan. No life safety concerns.</p> <p><u>Bev-</u> All is going well in imaging. The only reporting concern is radiology interpretation on echocardiograms.</p> <p><u>Andy-</u> Looked at cancellation numbers, this number does seem a little larger than we would like but at this point does not see a reason to react on it to a stricter policy.</p> <p><u>Shane-</u> bad click rate was back down again this month to 1.6%. and other than that did not have much else to report, IT is staying plenty busy!</p> <p><u>Alicia-</u> was not at meeting but Billy Jo reported for the Business Office. The days in accounts receivable for revenue cycle are starting to get back to where we would like them to be. This is great to see.</p> <p><u>Mady-</u> We initiated 24 peer reviews and 21 were completed for the month of May.</p> <p><u>Birney-</u> Two minute roll time was at 86%, down a little from last month, there are a few factors causing that but no concerns. We will start calculating "on-scene time" without refusals. We had 4 ALS transfers from MVMC and our crew did them all.</p> <p><u>Allison & Anya-</u> 4 chest pain complaints with 1 end result of stemi. BCMA hospital</p>
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	and ER numbers are still looking good. 0 med variances; 3 ER ; 0 hospital readmissions. <u>Janine</u> - Safety training for staff is at 85% and there were 2 patient falls and no staff injuries for May.
MOTION	<i>Trustee Harp made a motion to accept the quality report as presented. Trustee Oliver seconded. All voted aye. Motion passed.</i>

OPERATIONS

CHARLEY ABLE

	<ul style="list-style-type: none"> • Will implement Paylocity payroll system in July. HR and contract system will go live in August. • The new EXL machine in the lab has been successfully employed. • Housing is tight. We have leased two more units and are still one short. • Allen and Bonnie attended the Yellowstone Insurance annual meeting. The IT staff attending the cyber security presentation remotely. • Computer backup system has been redone. • We are still working on CMS survey readiness.
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BUSINESS OF THE BOARD

DOTTIE FOSSEL

	<ul style="list-style-type: none"> • Reminder of the change of the July Meeting date to Friday, July 22. • Foundation community picnic on June 25 from 5-7 at Peter T's Park.
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FOUNDATION EXECUTIVE DIRECTOR REPORT

DAWN CONKLIN FOUNDATION ED

	<ul style="list-style-type: none"> • Community Picnic this Saturday, 5-7 at Peter T's Park. • Signed a new auditing contract with Wipfli. • Met with Brian Bentley of Morgan Stanley to review investment planning. • Some of the mid-summer events are still for sale. • Dawn attended May's new employee orientation and gave a presentation on the Foundation and the opportunities for employees to support the Foundation.
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ADMINISTRATIVE REPORT

ALLEN ROHRBACK CEO

	<ul style="list-style-type: none"> • <u>Annexation Update</u> – Allen meeting with Josh tomorrow. • <u>Recruiting Update</u> – 131 employees as of today; 5 open positions (clinic medical assistant, a paramedic, an EMT and 2 RNs): offered and hired a medical technologist and a cleaning specialist. A CNA student will start in July, our Pharmacy technician will start July 5. • <u>Auxiliary</u> – For their protection, the Auxiliary did not participate in the hospital during the first two years of COVID. They have been displaced from the services they had been providing prior due to COVID. Discussion: Suggestions for specific projects for the Auxiliary and volunteer opportunities in the future. • <u>Ambulance Meeting</u> – Allen, Dr. Davenport and Birnie met with the ambulance department staff to talk about, quality, operations and staffing. A possible change in the work schedule could occur. Alicia is reviewing the cost of transitioning from 12-hour to 24-hour shifts. With so many staff living outside the community, staffing daytime, on-call shifts continues to be a challenge.
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PUBLIC COMMENT /NON-AGENDA ITEMS

	None
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ADJOURN

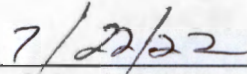
MOTION	<i>Trustee Harp made a motion to adjourn 9:30 am. Trustee Oliver seconded. All voted aye. Motion passed.</i>
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Minutes submitted by Judi Stonebraker.

Approved by:



Dorothy Fossel Board Chairman



Date