

MINUTES	DATE: 06/22/2023	9:00 AM	MADISON VALLEY MEDICAL CENTER DOWNSTAIRS CONFERENCE ROOM
APPROVED _____			
MEETING CALLED BY	Mary Oliver, Chairperson		
TYPE OF MEETING	Monthly Board Meeting		
FACILITATOR			
NOTE TAKER	Judi Stonebraker		
DIRECTORS PRESENT	Present: Jeff Montag, Mary Oliver, Karen McMullin, Bryant Harp, Dottie Fossel		
DIRECTOR ABSENT	Jim Hageman		
STAFF PRESENT	Allen Rohrback CEO, Mady Speck Admin. Assistant, Bonnie O'Neill HR, Charley Able COO, Maura Davenport MD Chief of Staff, Alicia Nicholson CFO, Tonya Gustafson Foundation ED, Allison Treloar CNO, Dustin Brown DO		
GUESTS PRESENT			

**MINUTES REVIEW**

MOTION	<p><i>Director Montag moved to approve the May 25 2023, minutes as presented with a date change corrected.</i></p> <p><i>Director Harp seconded.</i></p> <p><i>All voted aye. Motion passed.</i></p>
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**MEDICAL STAFF REPORT**

MAURA DAVENPORT MD

	<ul style="list-style-type: none"> <li>• Dr. Brown introduced himself to the Directors and gave his background.</li> <li>• Med Staff Report – Dr. Davenport             <ul style="list-style-type: none"> <li>✓ Dr. Marks officially retired from MVMC on June 16.</li> <li>✓ Dr. Davenport added more statistical information for the Board in regard to Dr. Mark’s comments from the last meeting.</li> <li>✓ Simulation training for infectious disease has been valuable.</li> <li>✓ EMS is receiving additional training in the ER.</li> </ul> </li> </ul>
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**FINANCIALS**

ALICIA NICHOLSON CONTROLLER

MAY	Alicia reviewed the power point slides with the key indicator report, graphs, balance sheet, profit and loss and trending graphs with questions from Directors as the slides were being presented.
FINANCE COMMITTEE	<p style="text-align: center;"><b>MVMC</b> <b>Agenda and Minutes of the Finance Committee</b> <b>June 20, 2023</b> <b>9:00 AM</b></p> <p><b>Participating:</b> For the Board, Jeff Montag and Jim Hageman. For MVMC, Allen Rohrback, Billie Jo Rowberry and Alicia Nicholson.</p> <p style="text-align: center;"><b>Agenda and Minutes</b></p> <p>1. Reviewed May financial information</p>



	<ol style="list-style-type: none"> <li>2. Evaluated funds available for additional investment and discussed possible uses of funds and insurance/collateral coverage for bank balances.</li> <li>3. Discussed operating and capital budgets updated with capital items and Foundation grant donations.</li> <li>4. Discussed status of pain management initiative.</li> <li>5. Discussed status of EMR implementation.</li> <li>6. Discussed annexation process status.</li> <li>7. Discussed ambulance operations.</li> <li>8. Discussed pharmacy operations, including Pharmacy 340B accounting.</li> <li>9. Discussed certain strategic initiatives.</li> </ol>
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<b>MOTION</b>	<p><i>Director Montag made a motion to accept the May Financial Report and the June 20, 2023 Financial Committee Report as presented.</i></p> <p><i>Director McMullin seconded. All voted aye. Motion passed.</i></p>
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**QUALITY**

ALLISON TRELOAR CNO

	<ul style="list-style-type: none"> <li>• Allison reported on the value received from a recent simulation training.</li> <li>• The plan was to have the QAPI improvement projects at this meeting for the directors to discuss, however the staff is still behind on this project due to the transition to the new EMR system.</li> <li>• We had a mock survey for a CMS review. This was made available through a grant from the Montana Hospital Assn.</li> </ul>
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**OPERATIONS**

CHARLEY ABLE COO

	<ul style="list-style-type: none"> <li>• Cerner Implementation update.</li> <li>• Alarm system update.</li> <li>• We are fully staffed with no travelers in Radiology.</li> <li>• New TV's for the patient rooms have been ordered.</li> <li>• Charley explained how patient growth will eventually affect shift hours in the lab and imaging.</li> </ul>
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**BUSINESS OF THE BOARD**

MARY OLIVER

	<p>Chairman Oliver drew attention to articles appearing in The Madisonian regarding the invitation to the public retirement event for Dr. Marks and Dottie Fossel, a special anonymous "Thank You" to Dr. Marks from some community members, and welcome articles for Dr. Brown and Dr. Allen.</p>
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**FOUNDATION**

TONYA GUSTAFSON ED

	<ul style="list-style-type: none"> <li>• A \$10,500 Community Integrated Health disbursement was made to the Medical Center.</li> <li>• America's Foundation Grant update: Of the principal given we still have \$423,000 to be used which is designated for the imaging suite.</li> <li>• The letter campaign is going well.</li> <li>• The "Showdown at the Triple S" was held with a goal of \$15,000 for the ER trauma stretcher. Potentially, \$30,000 will be coming in from this event</li> <li>• On June 14 there was an internal MVMC staff party for Dr. Mark's retirement.</li> <li>• On June 27 the Vision Dinner will be held, June 29 the public party for Dottie Fossel and Dr. Marks to say thank you and farewell.</li> </ul>
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	<ul style="list-style-type: none"> <li>• Tonya had a meeting with the Auxiliary and they have accepted an invitation to help in any way.</li> <li>• Publicity: An interior photo shoot was completed; there was a feature article on Dottie Fossel and one which will be published next week on Dr. Marks</li> </ul>
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**ADMINISTRATIVE REPORT**

ALLEN ROHRBACK CEO

	<ul style="list-style-type: none"> <li>• <u>Mock Survey</u> – covered in the Quality Report</li> <li>• <u>HR Report – Bonnie O’Neill</u> Bonnie reported we have 124 employees, four open positions and six new hires.</li> <li>• <u>Annexation Update</u> – none for this meeting.</li> <li>• <u>Pain Management</u> - Clinic consultations will begin July 13<sup>th</sup>. The first procedure day scheduled for July 27<sup>th</sup>.</li> </ul>
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**PUBLIC COMMENT/NON-AGENDA ITEMS**

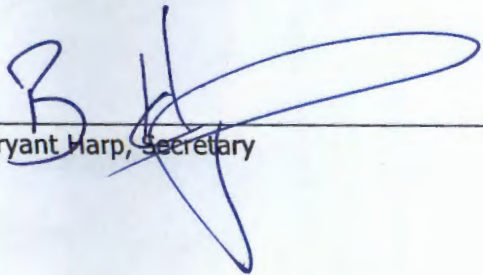
	None
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**ADJOURN**

<b>MOTION</b>	<p><i>Director Montag made a motion to adjourn the meeting at 10:13 a.m.</i>  <i>Director Harp seconded.</i>  <i>All voted aye. Motion passed.</i></p>
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Minutes submitted by Judi Stonebraker.

Approved by:

  
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 Bryant Harp, Secretary

27 July 23  
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 Date