

MADISON VALLEY MEDICAL CENTER
Regular Board Meeting
October 23, 2019
8:00 a.m.

- Trustees Present:** Dottie Fossel, Mary Oliver, Jeff Montag, Bryant Harp, Jim Hageman
- Others Present:** Allen Rohrback CEO, RD Marks MD (for his portion only), Dawn Conklin Foundation ED, Alicia Nicholson Controller, Allison Treloar CNO, Bailey Greenwell Administrative Assistant, Tony Pfaff Cypress Healthcare, Judi Stonebraker Volunteer Scribe.
- Call to Order:** Chairman Fossel called the meeting to order at 8:00 a.m.
- Approval of the Minutes:** *Trustee Oliver made a motion to approve the minutes of the September 25, 2019 meeting as amended. Trustee Hageman seconded. Motion passed by all.*

MEDICAL STAFF REPORT – RD Marks MD

- ✓ All flu shots are being given.
- ✓ Providers are focusing on timely paperwork.
- ✓ Discussion of staffing needs arrangements.

FINANCIAL REPORT

- September Financial Report – Alicia Nicholson
Alicia reviewed the power point slides with the key indicator report, graphs, balance sheet, profit and loss and trending graphs with questions from Trustees as the slides were being presented.
- Agenda and Minutes of the Finance Committee October 17, 2019
Participating: For the Board, Jeff Montag and Jim Hageman. For MVMC, Allen Rohrback, Alicia Nicholson and Ken Fortier.
 1. Reviewed September 2019 financial information.
 2. Evaluated funds available for additional investment.
 3. Discussed Morgan Stanley quarterly report.
 4. Discussed timing of annual personnel and CEO performance and compensation review process.
 5. Discussed Facilities planning initiative.
 6. Discussed pharmacy matters, including 340(b) status.
 7. Discussed ambulance project.
 8. Discussed Big Sky initiative.
 9. Discussed Manor conversations with County representatives.

Motion *Trustee Montag made a motion to accept the September 2019 Financial Review and the October 2019 Financial Committee Reports as presented. Trustee Hageman seconded. All voted aye.*

QUALITY REPORT

Quality Committee Review

Meeting Minutes – October 17, 2019

Present: Charley Able, Bailey Greenwell, Savannah Wood, Allison Treloar, Anya Pearce, Melinda Tichenor, Allen Rohrback, Bev Bishop, Bryant Harp, Dawn Conklin, Dottie Fossel.

1. Reviewed Spreadsheet of Quality Measures
2. A-3 Projects
Project discussions were held by project leaders. Discussion was led by Allison and Allen.
3. Roundtable
Department leaders discussed happenings and events in their departments.
Discussion led by Allison

Submitted by Bailey Greenwell

Motion: *Trustee Hageman made a motion to accept the October Quality Committee Report as presented. Trustee Montag seconded. All voted aye.*

Allison acknowledged the school nurse. Along with her daily duties, which have kept her busier this year, Whitney has done educational items on topics such as a suicide prevention as an in-service for school staff and handwashing for the young ones. She sends a written report to Allison each week.

CYPRESS REPORT – Tony Pfaff

Tony updated the board on legislative issues pertaining to and affecting Critical Access Hospitals.

BUSINESS OF THE BOARD – Dottie Fossel

- ✓ Chairman Fossel a new ad for MVMC, an ad for Breast Cancer Awareness, and one of Bev Bishop working at the Madison County Cares (Cancer) fundraising event from which the MVMC Foundation was one of the recipients.
- ✓ Sue Heald from the County Mental Health organization held a support meeting here.
- ✓ Trustee Oliver reported attending a Suicide Prevention Talk presented by Kevin Briggs of the CA Hwy Patrol. There were approximately 30 in attendance.
- ✓ At the Lions Club Halloween function on October 31 MVMC will again be sponsoring the “Angry Birds” game. Trustees Bryant and Fossel and CEO Rohrback will be there.
- ✓ Due to conflicts Chairman Fossel asked if the January Board and Annual Board meeting be held on January 22, 2020. The Board Meeting will be at 3:00 followed by the Annual Meeting at 7:00. The Board agreed.

FOUNDATION EXECUTIVE DIRECTOR REPORT – Dawn Conklin ED

- ✓ Dawn reported several memorial donations have been received over the past few months.
- ✓ The Foundation audit is scheduled for November 11-14.
- ✓ The Annual Appeal letter should be ready soon. These will be sent out to approximately 2,500 households.
- ✓ Bill Slatton was welcomed as new foundation board member.
- ✓ The Foundation had their quarterly investment review.
- ✓ Dawn reported she and Allen are working on an employee giving program.

INVESTMENT UPDATE

Via conference call, an in-depth investment update was provided to the Board by Brian Bentley of Morgan Stanley.

ADMINISTRATION REPORT – Allen Rohrback

- Credentialing
At the last Med Staff meeting the following providers were recommended for active medical staff membership: from Direct Radiology: Dr. Frederick Jones, D. William Rynak, Drs William Woodard and William Phillips

Motion: Trustee Fossel made the motion to approve the recommendation by the Med Staff. Seconded by Trustees Hageman and Harp. Motion passed by all.

- Facilities Planning – deferred to executive session.
- Pharmacy Services Update – deferred to executive session.
- Safe Tech Project Update – deferred to executive session.
- Hospital District Services Development – deferred to executive session.

PUBLIC COMMENT/NON-AGENDA ITEMS

None


ADJOURN: *Trustee Montag made a motion to adjourn the meeting to executive session at 9:55 a.m. Trustee Oliver seconded. Motion passed by all.*

Minutes submitted by Judi Stonebraker

Approved by:



Dorothy M. Fossel Chairman



Date