

Madison Valley Medical Center			
MINUTES	DATE: 09/24/2020	8:00 A.M.	MADISON VALLEY MEDICAL CENTER UPSTAIRS CONFERENCE ROOM & CONFERENCE CALL
APPROVED _____			
MEETING CALLED BY	Dorothy Fossel, Chairman		
TYPE OF MEETING	Monthly Board Meeting		
FACILITATOR	Dorothy Fossel		
NOTE TAKER	Judi Stonebraker		
TRUSTEES PRESENT	Via conference call: Dorothy Fossel, Jim Hageman, Jeff Montag Present: Mary Oliver, Bryant Harp via conference call from Conference Room		
STAFF PRESENT	Conference Room Conference call: Maura Davenport MD Chief of Staff, Charley Able COO, Allison Treloar CNO. Via conference call: Alicia Nicholson Controller		
GUESTS PRESENT	Via conference call: Susan Metzger Foundation President		

Meeting called to order at 8:00 a.m.

MINUTES REVIEW	DOTTIE FOSSEL
MOTION	<i>Trustee Oliver moved/Trustee Hageman seconded to approve the August 27, 2020 Board Minutes. All voted aye.</i>

MEDICAL STAFF REPORT	MAURA DAVENPORT MD CHIEF OF STAFF
	<ul style="list-style-type: none"> • Jessica Svingen DO has been hired as the new provider. She will start Nov. 2 • We have a new PA student from the University of Washington. Two lady med students will be starting next week. A nurse practitioner from Yale who was here for month is coming back periodically to hang out and to learn more. • We have begun doing pre-employment physicals for Garnet Mine. We have been doing pre-employment physicals and mental health training for the sheriff's department. • There have been no COVID cases at the school. The goal is to keep school open by utilizing lots and lots of testing. We continue to refine the testing and review the policy for procedures if we have a positive test. Parents have been very supportive of recommendations. • We have had two concussions at the school. The protocol for handing them went smoothly. • Allen reported reaching out to Harrison Schools to help with COVID protocols.

FINANCIALS	
AUGUST	Alicia reviewed the power point slides with the key indicator report, graphs, balance sheet, profit and loss and trending graphs with questions from Trustees as the slides were being presented.

FINANCE COMMITTEE	<p>Agenda and Minutes of the Finance Committee September 22, 2020 Participating: For the Board, Jeff Montag and Jim Hageman. For MVMC Allen Rohrback, Alicia Nicholson and Ken Fortier.</p> <ol style="list-style-type: none"> 1. Reviewed August 2020 financial information. 2. Evaluated funds available for additional investment, discussed possible uses of funds. 3. Discussed compliance with Federal hospital relief programs, including sources and uses of funds, internal documentation protocols and Federal reporting requirements, particularly: <ol style="list-style-type: none"> a. Status of PPP filing b. Status of Covid grant reimbursement filing 4. Discussed 2021 budget. <p>Strategic Issues</p> <ol style="list-style-type: none"> 5. Discussed facilities planning initiative. 6. Discussed pharmacy contract status – Cardinal and Neenan. 7. Discussed ambulance conveyance status. 8. Discussed Cypress consulting contract.
MOTION	<p><i>Trustee Montag made a motion to accept the August 2020 Financial Review and the September Financial Committee Report as presented.</i></p> <p><i>Trustee Hageman seconded. All voted aye.</i></p>

QUALITY COMMITTEE REVIEW

ALLISON TRELOAR

	<p>Quality Committee Review Meeting Minutes September 17, 2020 Present: Allison Treloar, Allen Rohrback, Randy Meador, Bev Bishop, Bailey Greenwell* Melinda Tichenor, Ken Fortier*, Dottie Fossel*, Dawn Conklin* (*via tele conference)</p> <ol style="list-style-type: none"> 1. <u>Reviewed Spreadsheet of Quality Measures</u> Melinda: Just started dashboard with 2020 data, so new data will be presented when available. Allison: Issue with retrieving survey data from JL Morgan. Will follow-up. Savannah: Not present Melinda: One incorrect urine result, one fax out of 181 was not sent. All other goals met. Randy: All measures at 100%, trouble ticket reporting 75% Bev: Calibration of Multix is incomplete but the machine was also down due to a faulty fuse. Andy: Not present. Charley: System crash and reboot in August, Healthland update delayed. Ken: Average days to code mostly at goal, overall clean claim rate at 75%. Gross days in AR back down to 67. Alicia: Not present. Tiffany: Not present. Bailey: Out of 36 reviews initiated for the quarter, 7 were not completed. One was identified for case review. Allison: Discussed overview of med errors, readmission measures, safety and training measures for staff. Noted delayed Troponin result times, will follow-up with nursing staff regarding this. 2. <u>Quality Scorecard for Board of Trustees</u> Allison discussed a new reporting technique being implemented for the board. It is focused on five main areas: patient harm, employee harm, patient experience, focus measures and NEVER events. These measures will be used
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	<p>to trigger a systematic review. This report card will be presented to the board quarterly – first quarterly report to be presented at the October board meeting for Quarter 3 data. Minutes submitted by Bailey Greenwell.</p> <p>Discussion followed with Allison and the Trustees.</p>
MOTION	<p><i>Trustee Harp made a motion to accept the Quality Report as presented. Trustee Oliver seconded. All voted aye.</i></p>

OPERATIONS

CHARLEY ABLE COO

	<ul style="list-style-type: none"> • Working on dashboards and scorecards. • Still searching for a lab tech. • Discussed issues we are continuing to have with the north door (ER entrance)
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BUSINESS OF THE BOARD

DOTTIE FOSSEL

	<ul style="list-style-type: none"> • Chairman Fossel wanted the Board to be aware of a personal contact she had from a patient regarding a call back on a test result. • Trustee Hageman reported the videos prepared by Bob and Dallas Celecia have been received. Allen will be meeting with Brickhouse this afternoon to determine when and where to use them in our marketing plan.
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FOUNDATION EXECUTIVE DIRECTOR REPORT

SUSAN METZGER FOUNDATION PRESIDENT

	<ul style="list-style-type: none"> • Reviewed August Financials. • Approved Jeff Laszlo and Beth Hageman to the Foundation Board. • Reorganization of the Board and strategy session for short, mid and long-term projects. • Susan requested the priority needs from the MVMC Board. • Worked on finalizing the FY21 Budget.
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ADMINISTRATIVE REPORT

ALLEN ROHRBACK

	<ul style="list-style-type: none"> • <u>COVID update</u>: covered by Dr. Davenport in Med Staff section. • <u>Facilities Planning</u>: Have been busy working on how ambulance and physical therapy needs will impact our space. • <u>Ambulance Update</u>: Representatives from MVMC and Ruby Valley will meet with Madison County Commissioners on October 6 to determine the best option and amount needed to fund the ambulance services. Legal documents are being drawn up now for a commit to terminate the service by the town of Ennis and a start date for MVMC, an asset transfer agreement from the Town of Ennis to the Hospital District and an asset use agreement for the right to use that equipment. Dr. Davenport reported that 80% of the on-call shifts are covered. • <u>Pharmacy Services</u> – Deferred to executive session. • <u>Physician Recruiting Update</u>: Covered by Dr. Davenport in Med Staff report. • <u>FY2021 Budget</u> Alicia presented the FY2021 Budget along with the assumptions and processes used to prepare it. Trustees Montag and Hageman commended Alicia for her professionalism and comprehensive, scientific approach to the budget. The finance committee is prepared to recommend this operating and capital budget to the Board for approval.
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MOTION	<i>Trustee Montag moved to approve and accept the Operating and Capital Budgets for FY2021 as presented Trustee Hageman seconded. All voted aye.</i>															
MOTION	<p>The Med Staff met and approved the following providers and recommends to the Board the following providers for active medical staff status. These packets were emailed to the Trustees for their examination.</p> <table border="0"> <tr> <td>David Bass</td> <td>Direct Radiology</td> <td>Initial Appointment</td> </tr> <tr> <td>Benjamin Rose</td> <td>InterCity Radiology</td> <td>Initial Appointment</td> </tr> <tr> <td>James Brall</td> <td>Direct Radiology</td> <td>Re-appointment</td> </tr> <tr> <td>Frank Snyder</td> <td>Direct Radiology</td> <td>Reappointment</td> </tr> <tr> <td>Phillip Neely</td> <td></td> <td>Resignation</td> </tr> </table> <p><i>Trustee Montag moved to approve these providers for medical staff privileges. Trustee Oliver seconded. All voted aye.</i></p> <ul style="list-style-type: none"> Allison Treloar wanted to let the Board know that with the initiative of our new COVID nurse MVMC hosted the first in the State convalescent plasma blood drive. This plasma provides COVID antibodies which can be used to treat COVID patients and can be drawn every two weeks. 	David Bass	Direct Radiology	Initial Appointment	Benjamin Rose	InterCity Radiology	Initial Appointment	James Brall	Direct Radiology	Re-appointment	Frank Snyder	Direct Radiology	Reappointment	Phillip Neely		Resignation
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Phillip Neely		Resignation														

PUBLIC COMMENT/NON-AGENDA ITEMS


	None
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ADJOURN

MOTION	<i>Trustee Fossel made a motion to adjourn to executive session at 9:57 a.m. Motion seconded by Trustee Hageman. All voted aye</i>
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Minutes submitted by Judi Stonebraker

Approved by:


Dorothy M. Fossel Chairman

10/22/20
Date