

<h1>Madison Valley Medical Center</h1>			
MINUTES	DATE: 05/25/2022	8:00 AM	MADISON VALLEY MEDICAL CENTER DOWNSTAIRS CONFERENCE ROOM
APPROVED _____			
MEETING CALLED BY	Dorothy Fossel, Chairman		
TYPE OF MEETING	Monthly Board Meeting		
FACILITATOR	Dorothy Fossel		
NOTE TAKER	Judi Stonebraker		
TRUSTEES PRESENT	Present: Jim Hageman, Bryant Harp, Jeff Montag Via Conference call: Dottie Fossel,		
STAFF PRESENT	Allen Rohrback CEO, Allison Treloar CNO, Bonnie O'Neill HR Via Conference Call: Dawn Conklin Foundation, Charley Able COO, Alicia Nicholson CFO		
GUESTS PRESENT	John Scully		

MINUTES REVIEW	DOTTIE FOSSEL
MOTION	<i>Trustee Harp moved to approve the April 28 2022 minutes as presented. Trustee Hageman seconded. All voted aye. Motion passed.</i>

MEDICAL STAFF REPORT	ALLEN ROHRBACK
	<ul style="list-style-type: none"> • The clinic has been very busy. The summer volumes have started. • Dr. Ham will start next week. • Our summer schedule for medical providers is well staffed with six providers able to handle ER and call. • Bonnie O'Neill reviewed the details of one physician interview conducted and one planned in the near future.

FINANCIALS	ALICIA NICHOLSON CFO
APRIL	Alicia reviewed the power point slides with the key indicator report, graphs, balance sheet, profit and loss and trending graphs with questions from Trustees as the slides were being presented.
FINANCE COMMITTEE	<p style="text-align: center;">MVMC Agenda and Minutes of the Finance Committee May 24, 2022 9:00 AM</p> <p>Participating: For the Board, Jeff Montag and Jim Hageman. For MVMC, Allen Rohrback and Alicia Nicholson.</p> <p style="text-align: center;">Agenda and Minutes</p> <ol style="list-style-type: none"> 1. Reviewed April financial information. 2. Evaluated funds available for additional investment and discussed possible uses of funds.

	<ol style="list-style-type: none"> 3. Discussed Federal hospital relief grant programs, including sources and uses of funds. 4. Discussed 2021 Annual Report process. 5. Discussed annexation process status. 6. Discussed ambulance operations. 7. Discussed pharmacy operations, including Pharmacy RX30 and Cardinal support, and Stockman loan status. 8. Discussed TIF/TEDD matters. 9. Discussed personnel matters. 10. Discussed Cerner software implementation plan. <p>Trustee Montag reported the construction loan has been converted to permanent financing. This will be a 10 year note at a rate of 4% for the first five years then can be adjusted one time to a variable rate for the remainder of the term. The loan is in the amount of \$841,000.</p>
MOTION	<p><i>Trustee Montag made a motion to approve the April Financial Review and the May 24, 2022, Financial Committee Meeting report as presented. Trustee Hageman seconded. All voted aye. Motion passed.</i></p>

QUALITY

ALLISON TRELOAR CNO

	<p><u>Quality Scorecard for April: Med Errors 2, Patient Falls 0, FROAI 0, Hospital Readmissions 0, ER Readmissions 0, Test Result Communication 91%, Never events 0.</u></p> <p><u>Ambulance Quality Control Report: Allison</u> Allison covered the Ambulance Quality Report for April which included Response Time each call, On scene time and Appropriate use of interventions at the scene. Continuing to work on the schedule.</p> <p><u>HR Report: - Bonnie:</u> We have a .8% turnover rate which is excellent. We have 128 employees. Bonnie then reviewed interviews, positions filled, and open positions.</p> <p><u>MVMC Quality Committee Review Meeting Minutes</u> 5.19.22 Present: Shane Overturf, Bonnie O'Neill, Kaine Zetterberg, James McBirnie, Janine Clavadetscher, Dottie Fossel, Mady Speck, Alicia Nicholson, Allen Rohrback, Dan Karlsgodt, Melinda Tichenor, Bryant Harp, Allison Treloar, Anya Pearce, and Billy Jo Rowberry Next Meeting: June 16, 2022, 2:00 pm, Board Room</p> <ol style="list-style-type: none"> 1. Reviewed Spreadsheet of Quality Measures <ul style="list-style-type: none"> <u>Melinda-</u> Not a lot to report, compliance for nurses completing lab tests is in the works and going well so far. <u>Bonnie-</u> 99% retention rate, we did 16 interviews for the month of March, we had 5 open positions and 1 closed. <u>Savannah-</u> not present <u>Dan-</u> replacing some ceiling tiles throughout the hallways are in the works. <u>Bev-</u> not present <u>Andy-</u> was not present <u>Shane-</u> bad click rate was up this month from 1.6 to 3.3. Cyber security committee has begun to meet. <u>Alicia-</u> Business Office numbers are slowly getting better. There were no payroll errors, revenue cycle numbers are slowly getting better as well. This is not a quick process to get back to where we want to be, but we are going in the right direction.
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	<p><u>Mady</u>- Nothing to report for this month, next peer review meeting is next week.</p> <p>Bernie - Started to document whether ambulance runs are ACLS or BLS.</p> <p><u>Allison & Anya</u>- 2 chest pain chief complaints but no ultimate diagnosis of stemi or stroke. BCMA hospital and ER numbers are still looking good. 2 med variances and 2 ER readmits.</p> <p><u>Janine</u>- Staff training is at 85% and there were no staff injuries for the month of April</p>
MOTION	<p><i>Trustee Harp made a motion to accept the quality report as presented. Trustee Hageman. All voted aye. Motion passed.</i></p>

OPERATIONS

ALLEN ROHRBACK

	<ul style="list-style-type: none"> • Fox Alarm systems up and running for the Pharmacy. Access by personnel to cameras, alarms and physical suite all meet good internal controls for security. • Preliminary preparation processes for implementation of the Cerner EMS system have begun. • Nursing Call System replacement being slowed due to supply chain problems and may have to be finished in the fall due to heavy summer inpatient volumes. • Cardiac Rehab System is in place and running. • We are leasing two small single unit apartments for employee housing. • The new EXL lab machine is being installed. • The fish tank in the clinic has been moved. • We have been conducting mock inspections in preparation for an CMS survey.
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BUSINESS OF THE BOARD

DOTTIE FOSSEL

	<ul style="list-style-type: none"> • Chairman Fossel thanked all who participated in Hospital Week and The Employee Recognition night especially Susan Miller for organizing. There was also a special acknowledgment for Nurse Joan Goetze as she has retired after 40 years of employment with MVMC. • There was an article in the Madisonian regarding the proposed TEDD district in Big Sky. • Chairman Fossel acknowledged the passing of the Madison and Ruby Valley Rural Ambulance District.
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FOUNDATION EXECUTIVE DIRECTOR REPORT

DAWN CONKLIN FOUNDATION ED

	<ul style="list-style-type: none"> • We are in full fund raising mode. • We begin marketing for our fund raisers the end of May. • Working on tools and a program to connect with our donors. • Beginning the Annual Report.
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ADMINISTRATIVE REPORT

ALLEN ROHRBACK CEO

	<ul style="list-style-type: none"> • <u>Annexation Update</u> Allen reported that we have accepted Josh Vujovich's proposal to assist with the annexation of the Mountain View property. • <u>TEDD Update</u> – deferred to Executive session. • <u>Recruiting Update</u> – Covered in Quality Report
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PUBLIC COMMENT/NON-AGENDA ITEMS

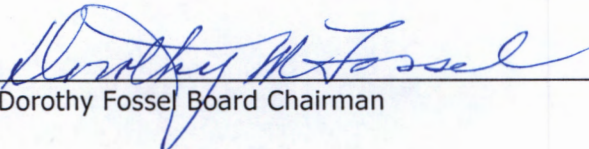
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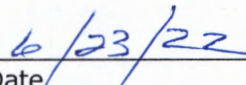
MOTION	<i>Trustee Montag made a motion to adjourn to Executive Session at 99:32 am. Trustee Harp seconded. All voted aye. Motion passed.</i>
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Minutes submitted by Judi Stonebraker.

Approved by:



Dorothy Fossel Board Chairman



Date